

LUZERNE COUNTY TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS MEETING  
DECEMBER 19, 2023

PRESENT:

CHARLES SCIANDRA, CHAIRMAN  
MICHAEL CEFALO, VICE-CHAIRMAN  
VALERIE KEPNER, PH.D., TREASURER (By Phone)  
JOHN YOUNG, ASST. TREASURER  
LYNETTE VILLANO, SECRETARY  
TOM BINDUS, MEMBER  
JOSEPH PADAVAN, MEMBER  
GARY POLAKOSKI, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR  
ATTORNEY MATTHEW CARMODY, ASST. SOLICITOR

ABSENT:

DENNIS DRISCOLL, ASST. SECRETARY

ADMINISTRATIVE STAFF:

ROBERT FIUME, EXECUTIVE DIRECTOR  
LEE HORTON, ASSISTANT EXECUTIVE DIRECTOR  
JOE ROSELLE, DIRECTOR ADMINISTRATIVE SERVICES/I.T.  
RANDY LISMAN, FINANCE DIRECTOR  
VINCE COVIELLO, MAINTENANCE DIRECTOR  
GINO MARRIGGI, OPERATIONS DIRECTOR  
DEBBIE DENNIS, SHARED RIDE DIRECTOR  
DENISSE BATISTA, HUMAN RESOURCES DIRECTOR  
TRACY KLINE, ACCOUNTING MANAGER  
GRETCHEN WINTERMANTEL, MARKETING DIRECTOR  
FRANK KNOREK, COMPLIANCE ANALYST  
KATHY BEDNAREK, GRANTS COORDINATOR  
WAYNE KRAVITZ, OPERATIONS MANAGER

OTHERS:

ROBERT CHRISTOPHER, UNION PRESIDENT

**1. Pledge of Allegiance:** Board Chairman, Mr. Sciandra, welcomed everyone to the meeting and invited those present to join him in the Pledge of Allegiance.

**2. Roll Call:** The following Board Members were present or available by phone for the meeting: Mr. Bindus, Mr. Cefalo, Dr. Kepner, Mr. Padavan, Mr. Polakoski, Ms. Villano, Mr. Young and Mr. Sciandra.

**3. Public Comment:** None.

**4. Approval of Minutes:** Board Chairman, Mr. Sciandra asked for approval of the board minutes from the

November 20<sup>th</sup>, 2023 meeting. A motion was made by Mr. Young and seconded by Mr. Bindus. Motion carried.

**5. Treasurer's Report: Dr. Valerie Kepner, Chairperson**

Dr. Kepner made a motion to accept the treasurer's report, pending audit. The motion was seconded by Ms. Villano. All members present voted yes; motion carried.

**6. Chairperson's Report: Mr. Charles Sciandra**

Mr. Sciandra said at the last meeting we had drivers with concerns with some of the runs. He said that he, Mr. Young and Mr. Padavan went out on some of the runs and we are now working with the drivers and management to improve those runs. He explained Mr. Fiume pointed out that our consultants are working and within several months a lot of those will be changed. Mr. Sciandra said some of the routes are old and it takes a while to get them fixed but they are being worked on. He applauded the drivers who had the courage to come and point this out and wished everyone a very Merry Christmas.

**7. Solicitor's Report: Attorney Joseph Blazosek**

Atty. Blazosek noted for the record that there was an executive session from 4:15 p.m. until approximately 4:55 p.m. He explained we will have a reorganization meeting in January 2024, the board members will be notified and we will place the necessary ad in the newspaper for the reorganization meeting. Atty. Blazosek stated that in the next 4-5 days we will have a reorganization meeting date. He said Atty. Carmody updated the board on some pending litigation and the board discussed various personnel matters. Atty. Blazosek mentioned that no decisions were made and any matters that will require a vote will be done at a public meeting.

**8. Executive Directors Report:**

Mr. Fiume explained they are still working with the TDP planners to come up with our new routes, we are in the midst of some stakeholder meetings and hoped to unveil changes this summer. He said we are moving forward with the new building noting the completion date will be sometime in late April or May 2024. He commented that we collected 1,718 toys and \$3,849.50 for Stuff the Bus. He wished everyone a Merry Christmas and a Happy New Year.

Mr. Fiume presented the following motions:

Motion to approve the renewal of health insurance. A motion was made by Ms. Villano and seconded by Mr. Padavan. All members present voted yes; motion carried.

Motion to approve the renewal of the annual insurance policies. A motion was made by Mr. Bindus and seconded by Mr. Young. All members present voted yes; motion carried.

Motion to approve the Public Transportation Agency Safety Plan. A motion was made by Mr. Cefalo and seconded by Mr. Padavan. All members present voted yes; motion carried.

Mr. Sciandra said we will be taking motions four through ten together.

Motion to approve the EC Change Order #14.

Motion to approve the EC Change Order #15.

Motion to approve the EC Change Order #16.

Motion to approve the GC Change Order #40.

Motion to approve the GC Change Order #41.

Motion to approve the PC Change Order #08.

Motion to approve the PC Change Order #09.

A motion was made by Ms. Villano and seconded by Mr. Cefalo. All members present voted yes; motion carried.

**9. Committees:**

Mr. Sciandra stated that we would forgo the committee reports due to activities after this meeting and asked if any board member had anything they would like to say before the January meeting.

Mr. Padavan said he would like to welcome Bob Christopher as the new local union president. Mr. Bindus agreed and a round of applause followed. Mr. Fiume said he looked forward to working with Bob and his team.

**10. Old Business:** No old business was discussed.

**11. New Business:** None.

**12. Remarks:** No remarks were made.

**13. Adjournment:** With all business completed, Mr. Young made a motion to adjourn, seconded by Mr. Cefalo. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board