

**LUZERNE COUNTY TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS MEETING**

*AGENDA  
December 17, 2024*

Charles Sciandra	Chair	Lynette Villano	Secretary	Dennis Driscoll
Michael Cefalo	Vice Chair	Valerie Kepner Ph.D	Treasurer	Thomas Bindus Asst. Secretary
Joe Padavan		Gary Polakoski		John Young Asst. Treasurer
Atty. Joseph Blazosek	Solicitor			Atty. Matt Carmody Asst. Solicitor
Executive Director – Bob Fiume				

**WORK SESSION 4:00 p.m.**

Action Items & Discussion Items:

1. EEO Officer
2. EEO Program
3. Strategic Plan discussion
4. Property, Casualty and related Insurance policies
5. Resolution for Authorization for federal assistance with FTA.
6. NRG Contract for Preventative Maintenance and Gas Sensor Calibration
7. GC Change Orders 64, 65, and 66
8. Draft Audit Presentation by RKL
9. Microtransit discussion
10. Reorganization for 2025
11. Holiday service hours

**Executive Sessions, if needed, will take place after the work session and before the voting session.**

**VOTING SESSION 5:00 pm**

1. PLEDGE OF ALLEGIANCE – Chair - Charles Sciandra
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES - November 26, 2024 Board Meeting and POP Meeting
5. TREASURERS REPORT – Valerie Kepner Ph.D.
6. CHAIRMAN’S REPORT – Charles Sciandra
7. SOLICITOR'S REPORT- Attorney Joseph Blazosek
8. EXECUTIVE DIRECTORS REPORT – Executive Director Bob Fiume

**ACTION & FORMAL ITEMS:**

1. Motion to approve the EEO Officer
2. Motion to approve the EEO Program pending solicitor review
3. Motion to adopt changes to Strategic Plan (Goals)
4. Motion to award the Property, Casualty and related insurance policies to the Housing and Redevelopment Insurance Exchange (HARIE) in the amount of \$422,000 as per proposal
5. Motion to approve the Resolution for Authorization with FTA for federal assistance.
6. Motion to approve the NRG Contract for Preventative Maintenance and Gas Sensor Calibration
7. Motion to approve GC Change Order 64, RFI #324 Fire Sealing for \$12,185.15
8. Motion to approve GC Change Order 65, Coping Changes for \$34,943.48
9. Motion to approve GC Change Order 66, Added Gypsum Sheathing for \$9,215.69
10. Motion to approve Draft Fiscal Year 2023-2024 Audit

9. BOARD COMMITTEE REPORTS:

CUSTOMER SERVICE / PUBLIC TRANSIT RIDERSHIP COMMITTEE- Dr. Valerie Kepner  
OPERATIONS / SAFETY COMMITTEE -- Tom Bindus  
STRATEGIC PLANNING COMMITTEE -- Mike Cefalo  
PERSONNEL AND COUNTINUED PROGRESS COMMITTEE -- Joe Padavan  
FINANCE AND BUDGET COMMITTEE – Dr. Valerie Kepner

10. OLD BUSINESS
11. NEW BUSINESS
12. REMARKS
13. ADJOURNMENT