

# ADDENDUM NO.1

RFP# 24-03-001



LUZERNE COUNTY TRANSPORTATION  
AUTHORITY 315 NORTHAMPTON ST  
KINGSTON PA 18704

## **ADDENDUM NO.1 FLEET MAINTENANCE AND INVENTORY SOFTWARE FOR PUBLIC TRANSIT**

### **Invitation for Bid: Clarifications and Additions:**

**NOTE** – Be sure to sign and date page 49 of your RFP to confirm receipt of addendum #1

NOTICE TO ALL BIDDERS: The LCTA would like to have a quote for the 5-year contract option mentioned in the RFP. We would like to add a quote for a 3-year contract option. Vendor should supply 2 pricing options (3 year and 5 year).

Q1. Could LCTA please clarify if the RFP submission is due on April 8th or April 1st? Both dates are currently listed in the RFP as submission due dates.

A1. Due date is April 8, 2024

Q2. Could LCTA please confirm the number of users required for the maintenance software?

A2. Range of 15-20 users

Q3. The RFP states that an architectural site page can be found on page 57, however, page 57 is currently blank. May LCTA provide the architectural site plan?

A3. Attached is the architectural site page

Q4. In Reference to Asset Count, Can LCTA provide a breakdown of the assets – heavy/light vehicles (Parent/child assets) If possible, please provide a list of all assets related to this RFP?

A4. See attached asset lists in email

Q5. Provide the ability to define availability of each individual asset by hours, days and holidays. Is the client talking about a hold list?

A5. By hours worked on and of there is a backlog, yes that would be useful

Q6. Provide the ability to assign an employee/driver to an asset. Need an explanation of what or why this would need to be done.

A6. Number of reasons: Tracking maintenance issues per specific asset. Tracking driver issues per specific asset.

Q7. Provide the ability to attach components expandable to multiple levels to an asset while maintaining a full asset record, warranties and PM schedules for each. Is the client wanting to have multiple PM schedules for a component?

A7. Yes, we would need many PM services and the ability to build PM schedules

Q8. Provide the following fields for the capture of acquisition and disposal information for each asset record:

Acquire Date ex. 02/21/2000 Acquire Cost

Acquire Vendor PO Number Title

In Service Date

Life Expectancy Months Out of Service Date Disposal Date

Disposal Proceeds Purchaser

What is meant by Vendor PO number title and Disposal Proceeds Purchaser - Needs further explanation.

A8. We would need the above information to be available in a report form for auditing purposes.

Q9. Provide the ability to charge multiple accounts and/or departments by percentage of cost. Is the customer wanting to integrate the product with a finance department and if so, what type of integration?

A9. Integration with Sage MAS 100

Q10. Track changes in departmental ownership. Need an explanation of this or why this would need to be done.

A10. The ability to track who was in the system and what changes are made

Q11. Display the following history fields by month or year:

Total Maintenance and Repair: the total maintenance and repair dollars spent on this equipment.

Maintenance: the dollars spent on parts, labor and sublet costs for PM's.

Repair: dollars spent on parts, labor and sublet costs for all other repairs (non-PM's and non-accident repairs).

Accident: dollars spent on parts, labor and sublet costs for accident repairs. Capital: dollars spent on parts, labor and sublet costs for capital repairs.

Miscellaneous Costs: dollars spent for work order miscellaneous costs such as shop supplies, environmental fees, etc.

Fuel Cost: costs associated with fuel. Fuel Qty: quantity of fuel used for the month or year.

Meter: type of meter.

Cost/Meter: costs attributed to this meter  $[(\text{Maintenance} + \text{Repair})/\text{Meter Reading}]$ .

Meter/Gallon: costs of meter per gallon (Meter Reading/Fuel Qty.) Parts: total dollars spent on parts for this equipment for selected period (not PM or accident part costs).

Labor: total dollars spent on labor for selected period.

Sublet: total dollars spent on sublet costs for this piece of equipment for selected period. Credit: total number of credit dollars given on this piece of equipment.

Accident: total dollars from accidents. Other Fluid: amount of other fluids used in this equipment for the selected period.

All except Sublet - please give an example - is this a long-term asset or short-term asset?

**A11. Long term asset**

Q12. Link equipment warranties to repair codes for tracking warranty cost information. Could you please define the equipment?

**A12. Warranties apply to vehicles and building equipment**

Q13. Track equipment warranties from the initial claims to re-imburements received. Could you please define the equipment?

**A13. Warranties apply to vehicles and building equipment**

Q14. Allow for a user-defined reasonableness percentage check on cost per parts received. Could you please provide a better explanation as to what the client is needing?

**A14. If available, but not absolutely necessary**

Q15. Support a cyclical inventory capability where every part is inventoried over a user-defined time period through a defined number of cycles.

Can you please clarify a little more or give an example as we use either FIFO or LIFO?

**A15. We use FIFO and will be doing regular cycle counts**

Q16. Allow determination of cause, repair, work order and vehicle for any defined period on all parts issued. Need a better explanation of cause.

**A16. Other words would be written, found by tech., or PM service or Pm follow-up, ect...**

Q17. Search for a work order by each (or a combination) of the following: Equipment number  
Class of vehicle Work order number

Technician identification Date

Equipment Usage type Repair code

Shop Status of the work order

Could you please explain the use of the Technician identification Date?

**A17. Looking for date it was repaired**

Q18. Allow credits to the work order. Please give example of credits.

A18. The ability to credit a work order if all parts are not used

Q19. Directly produce from the work order screen existing parts and tasks lists associated with any repair. These lists may be printed or reviewed online. Are you referring to a user define Checklist. Example. PM A, PM B etc.?

A19. Yes

Q20. Accept input from automated Drive Inspection Report systems (Zonar, Fleetio, etc) to create repair orders. Please clarify the source of your current Driver Inspection Reports.

A20. Looking for pre-trip and post trip inspections

Q21. Store user-defined downtime. Need a better explanation of what the end user is looking for.

A21. Looking for overall downtime of unit as it is being completed, not all work in done in one day. Multiple days are sometimes needed.

Q22. Vehicle Replacement

Identifies equipment to be replaced based on: In-service date and life expectancy non-metered equipment

System calculated vehicle replacement program. Can you please give an explanation of what you are looking for?

A22. We have 2 different vehicle replacement

Paratransit Van/Cutaway is a five-year asset

Buses are a 12-year asset

Q23. Vehicle utilization report based on user defined parameters. Can you please give an explanation of what parameters you are looking for?

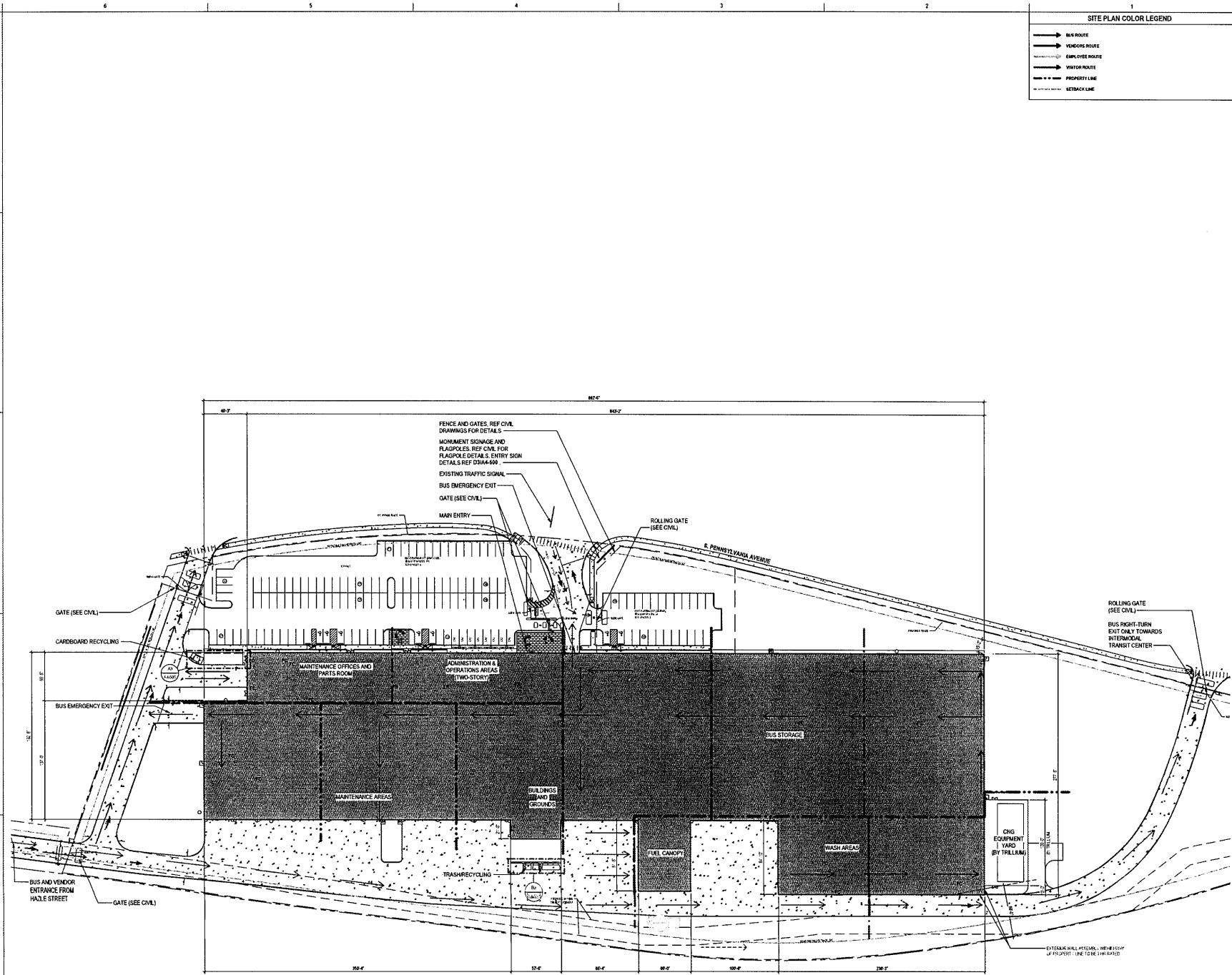
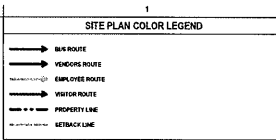
A23. Total engine time, total trip time, total idle time etc.

Q24. OBDC connection / for future dashboard project. Is it an ODBC to connect to our database or using our Dashboard?

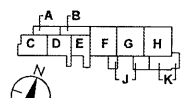
A24. Not needed

Q25. Agnostic barcode scanners and readers. Need more information on Agnostic. Do you mean OS?

A25. The barcode scanners/readers do not need to be tied to the software solution awarded in the RFP.




KeyPlan




Issue/Revision

ISSUE FOR CONSTRUCTION	2021.10.24
REVISION BY DESIGN TEAM	2021.04.07
REVISION FOR SHI	2021.01.07
REVISION FOR CLIENT	2021.01.07

Form/Seal



Client/Project Logo

Client/Project

**LCTA TRANSIT FACILITY**

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
 500 S PENNSYLVANIA AVE  
 WILKES-BARRE, PA 18701

Title  
**ARCHITECTURAL SITE PLAN**

**AS** OVERALL SITE PLAN  
**AI-100** 1" = 40'-0"

Project No. 2021131566  
 Revision

Scale: As Indicated  
 Drawing No. **A1-100**

## SR. 2021 VEHICLE IDENTIFICATION

VEH. #	TYPE	VIN #	YEAR	MODEL	PLATE #
802	W/C BUS (10&3-12&2-13&1)	1FDFE4FS6JDC30000	2018	FORD-E450	MG-1606L
803	W/C BUS (10&3-12&2-13&1)	1FDFE4FS7JDC28126	2018	FORD - E450	MG-2024L
804	W/C BUS (10&3-12&2-13&1)	1FDFE4FS9JDC28127	2018	FORD - E450	MG-2022L
805	W/C BUS (10&3-12&2-13&1)	1FDFE4FS5JDC29999	2018	FORD - E450	MG-2023L
806	W/C BUS (10&3-12&2-13&1)	1FDFE4FS1JDC37985	2018	FORD - E450	MG-2087L
807	W/C BUS (10&3-12&2-13&1)	1FDFE4FSXJDC37984	2018	FORD-E450	MG-2088L
808	W/C BUS (10&3-12&2-13&1)	1FDFE4FS8JDC37983	2018	FORD-E450	OB-88315
900	W/C BUS (10&3-12&2-13&1)	1FDFE4FS2KDC43831	2019	FORD-E450	MG-7765L
901	W/C BUS (10&3-12&2-13&1)	1FDFE4FS1KDC43836	2019	FORD-E450	MG-7767L
902	W/C BUS (10&3-12&2-13&1)	1FDFE4FSXKDC43852	2019	FORD-E450	MG-7766L
903	W/C BUS (10&3-12&2-13&1)	1FDFE4FSXKDC43835	2019	FORD-E450	MG-7768L
904	W/C BUS (10&3-12&2-13&1)	1FDFE4FSSKDC43841	2019	FORD - E450	MG-7764L
905	W/C BUS (10&3-12&2-13&1)	1FDFE4FS4KDC43846	2019	FORD - E450	MG-7762L
906	W/C BUS (10&3-12&2-13&1)	1FDFE4FS6KDC43833	2019	FORD - E450	MG-8188L
907	W/C BUS (10&3-12&2-13&1)	1FDFE4FS9KDC43843	2019	FORD - E450	MG-8187L
908	W/C BUS (10&3-12&2-13&1)	1FDFE4FS8KDC43851	2019	FORD-E450	MG-8189L
201	W/C BUS (10&0-5&2)	1FDVU4X89LKB18033	2021	FORD TRANSIT	MG-7492M
202	W/C BUS (10&0-5&2)	1FDVU4X82LKB18035	2021	FORD TRANSIT	MG-7491M
203	W/C BUS (10&0-5&2)	1FDVU4X80LKB18304	2021	FORD TRANSIT	LPM5528
210	W/C BUS (10&3-12&2-13&1)	1FDFE4FN6MDC28987	2021	FORD - E450	MG1401M
211	W/C BUS (10&3-12&2-13&1)	1FDFE4FN8MDC28988	2021	FORD - E450	MG1400M
212	W/C BUS (10&3-12&2-13&1)	1FDFE4FNXMDC28989	2021	FORD E-450	MG1402M
213	W/C BUS (10&3-12&2-13&1)	1FDFE4FN6MDC28990	2021	FORD E-450	MG1403M
214	W/C BUS (10&3-12&2-13&1)	1FDFE4FN8MDC28991	2021	FORD E-450	MG1299M
215	W/C BUS (10&3-12&2-13&1)	1FDFE4FNXMDC28992	2021	FORD E-450	MG1404M
216	W/C BUS (10&3-12&2-13&1)	1FDFE4FN1MDC28993	2021	FORD E-450	MG1405M

2024

2024

2024

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2024

## SR. 2021 VEHICLE IDENTIFICATION

217	W/C BUS (10&3-12&2-13&1)	1FDFE4FN3MDC28994	2021	FORD E-450	MG1406M
218	W/C BUS (10&3-12&2-13&1)	1FDFE4FN5MDC28995	2021	FORD E-450	MG1407M
230	W/C BUS(10&3-12&2-13-&1)	1FDFE4FN1PDD20822	2023	FORD E-450	MG4981N
231	W/C BUS (10&3-12&2-13&1)	1FDFE4FN8PDD20834	2023	FORD E-450	MG4902N
232	W/C BUS (10&3-12&2-13&1)	1FDFE4FN6PDD20850	2023	FORD E-450	MG4903N
233	W/C BUS (10&3-12&2-13&1)	1FDFE4FNXPDD20852	2023	FORD E-450	MG4906N
234	W/C BUS (10&3-12&2-13&1)	1FDFE4FN1PDD20853	2023	FORD E-450	MG4905N
235	W/C BUS (10&3-12&2-13&1)	1FDFE4FN0PDD20858	2023	FORD E-450	MG4905N
236	W/C BUS (10&3-12&2-13&1)	1FDFE4FN2FDD20859	2023	FORD E-450	MG4907N
237	W/C BUS (10&3-12&2-13&1)	1FDFE4FN9PDD20860	2023	FORD E-450	MG4908N
238	W/C BUS (10&3-12&2-13&1)	1FDFE4FN0PDD20861	2023	FORD E-450	MG4909N
239	W/C BUS (10&3-12&2-13&1)	1FDFE4FN1PDD27611	2023	FORD E-450	MG5035N
240	W/C BUS (10&3-12&2-13&1)	1FDFE4FN8PDD27623	2023	FORD E-450	MG5034N
241	W/C BUS (10&3-12&2-13&1)	1FDFE4FNXPDD27624	2023	FORD E-450	MG5033N
242	W/C BUS (10&3-12&2-13&1)	1FDFE4FN4PDD23889	2023	FORD E-450	MG5037N
243	W/C BUS (10&3-12&2-13&1)	1FDFE4FN8PDD22163	2023	FORD E-450	MG5036N
244	W/C BUS (10&3-12&2-13&1)	1FDFE4FN6RDD20270	2024	FORD E-450	MG9447N
245	W/C BUS (10&3-12&2-13&1)	1FDFE4FN8RDD20271	2024	FORD E-450	MG2447P
246	W/C BUS (10&3-12&2-13&1)	1FDFE4FNXRDD20272	2024	FORD E-450	MG9349N
247	W/C BUS (10&3-12&2-13&1)	1FDFE4FN1RDD20273	2024	FORD E-450	MG9351N
248	W/C BUS (10&3-12&2-13&1)	1FDFE4FN3RDD20274	2024	FORD E-450	MG9350N
249	W/C BUS (10&3-12&2-13&1)	1FDFE4FN1RDD21083	2024	FORD E-450	MG9352N
250	W/C BUS (10&3-12&2-13&1)	1FDFE4FN3RDD21084	2024	FORD E-450	MG9353N

## FIXED ROUTE BUS LIST WITH VIN #

Bus	VIN Number	Make	Model	Year	
96	15GGB3117K3192996	Gillig	Low Floor CNG	2019	
97	15GGB3119K3192997	Gillig	Low Floor CNG	2019	
98	15GGB3110K3192998	Gillig	Low Floor CNG	2019	
99	15GGB3112K3192999	Gillig	Low Floor CNG	2019	
9	15GGB3113K3193000	Gillig	Low Floor CNG	2019	
20	15GGB3112L3194012	Gillig	Low Floor CNG	2020	
16	15GGB311XM3195118	Gillig	Low Floor CNG	2021	
17	15GGB3111M3195119	Gillig	Low Floor CNG	2021	
18	15GGB31118M3195120	Gillig	Low Floor CNG	2021	
19	15GGB311XM3195121	Gillig	Low Floor CNG	2021	
34	15GGB311M3195122	Gillig	Low Floor CNG	2021	
35	15GGB3113M3195123	Gillig	Low Floor CNG	2021	
36	15GGB3115M3195124	Gillig	Low Floor CNG	2021	
37	15GGB3117M3195125	Gillig	Low Floor CNG	2021	
38	15GGB3119M3195126	Gillig	Low Floor CNG	2021	
39	15GGB3110M3195127	Gillig	Low Floor CNG	2021	
40	15GGB3112M3195128	Gillig	Low Floor CNG	2021	
21	15GGB301XC1181294	Gillig	Low Floor	2013	363,024
22	15GGB3011C1181295	Gillig	Low Floor	2013	
23	15GGB3013C1181296	Gillig	Low Floor	2013	
24	15GGB3015C1181297	Gillig	Low Floor	2013	
25	15GGB3017C1181298	Gillig	Low Floor	2013	
26	15GGB3019C1181299	Gillig	Low Floor	2013	
27	15GGB3011C1181300	Gillig	Low Floor	2013	
80	15GGB3111J3190014	Gillig	Low Floor CNG	2018	
81	15GGB3111J3190015	Gillig	Low Floor CNG	2018	
41	15GGB3113N3197276	Gillig	Low Floor CNG	2022	
42	15GGB3115N3197277	Gillig	Low Floor CNG	2022	
43	15GGB3117N3197278	Gillig	Low Floor CNG	2022	
44	15GGB3119N3197279	Gillig	Low Floor CNG	2022	

OOS 2/29/24

2024

2025

2025

2025

2025

2025

2025



## FIXED ROUTE BUS LIST WITH VIN #

45	15GGB3115N3197280	Gillig	Low Floor CNG	2022	
46	15GGB3117N3197281	Gillig	Low Floor CNG	2022	
47	15GGB3119N3197282	Gillig	Low Floor CNG	2022	
48	15GGB3110N3197283	Gillig	Low Floor CNG	2022	
49	15GGB3112N3197284	Gillig	Low Floor CNG	2022	
50	15GGB3114N3197285	Gillig	Low Floor CNG	2022	
51	15GGB3116N3197286	Gillig	Low Floor CNG	2022	
52	15GGB3115P3198786	Gillig	Low Floor CNG	2023	
53	15GGB3117P3198787	Gillig	Low Floor CNG	2023	
54	15GGB3119P3198788	Gillig	Low Floor CNG	2023	
55	15GGB311XP3199495	Gillig	Low Floor CNG	2023	OOS
56	15GGB3111P3199496	Gillig	Low Floor CNG	2023	OOS
1	1FDAX2C86PKB69253	FORD	MOBIL TRANS.	2024	OOS
2	1FDAX2C84PKB69574	FORD	MOBIL TRANS.	2024	OOS
3	1FDAX2C81PKB68575	FORD	MOBIL TRANS.	2024	OOS

# FIXED ROUTE SERV. VEH. LIST WITH VIN and PLATE #

<b>Veh</b>	<b>VIN Number</b>	<b>Make</b>	<b>Model</b>	<b>Year</b>	<b>Plate</b>
#1	1FM5K8GC4MGB72202	Ford	Explorer	2021	LPF6808
#2	1FM5K8GT4KGB03524	Ford	Explorer	2019	MG7229L
#3A	1FMZK2C81MKB01553	Ford	Transit	2021	LPF-6875
#4	1GKFH15T161187574	GMC	Savana	2005	MG-4683D
#6	1FTSF21R79EB26078	Ford	F-250 (serv.truck)	2009	MG-2076D
#7	1FDUF5HN6NDA25123	Ford	F-550 (DUMP TRK.)	2022	MG2547N
#8	1FDRF3HN7NDA01455	Ford	F-350 (serv.truck)	2022	MG-6016M
#6 A	1FDRF3HN9PED02709	Ford	F-350 (serv.truck)	2023	MG-6487N