

LUZERNE COUNTY TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS' MEETING  
MAY 27, 2025

PRESENT:

CHARLES SCIANDRA, CHAIRMAN  
MICHAEL CEFALO, VICE-CHAIRMAN  
LYNETTE VILLANO, SECRETARY  
DENNIS DRISCOLL, ASST. TREASURER (By phone)  
GARY POLAKOSKI, ASST. SECRETARY  
VALERIE KEPNER, PH.D., MEMBER  
JOSEPH PADAVAN, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR  
ATTORNEY MATTHEW CARMODY, ASST. SOLICITOR

ABSENT:

JOHN YOUNG, TREASURER

ADMINISTRATIVE STAFF:

ROBERT FIUME, EXECUTIVE DIRECTOR  
LEE HORTON, FACILITY DIRECTOR  
JOE ROSELLE, DIRECTOR ADMINISTRATIVE SERVICES/I.T.  
RANDY LISMAN, FINANCE DIRECTOR  
GINO MARRIGGI, OPERATIONS DIRECTOR  
VINCE COVIELLO, MAINTENANCE DIRECTOR  
BRANDY SPENCER, HUMAN RESOURCES DIRECTOR  
GRETCHEN WINTERMANTEL, MARKETING DIRECTOR  
TRACY KLINE, ACCOUNTING MANAGER  
MARK GIFFORD, OPERATIONS MANAGER

OTHERS:

ROBERT CHRISTOPHER, UNION PRESIDENT  
JIM DURLAND, PUBLIC

**1. Pledge of Allegiance:** Board Chairman, Mr. Sciandra, welcomed everyone to the meeting and invited those present to join him in the Pledge of Allegiance.

**2. Roll Call:** The following Board Members were present or available by phone for the meeting: Mr. Cefalo, Mr. Driscoll, Dr. Kepner, Mr. Padavan, Mr. Polakoski, Ms. Villano and Mr. Sciandra.

**3. Public Comment:** None

**4. Approval of Minutes:** Board Chairman, Mr. Sciandra asked for approval of the board minutes from the April 22nd, 2025 meeting. A motion was made by Ms. Villano and seconded by Mr. Polakoski. Motion carried.

#### **5. Treasurer's Report: Mr. John Young, Chairperson**

Mr. Young was absent from the meeting. Mr. Lisman said that he added Microtransit to the financials. Mr. Sciandra asked for a motion to accept the treasurer's report, pending audit. A motion was made by Mr. Cefalo and seconded by Mr. Polakoski. All members present voted yes; motion carried.

#### **6. Chairperson's Report: Mr. Charles Sciandra**

Mr. Sciandra did not have a report at this time.

#### **7. Solicitor's Report: Attorney Joseph Blazosek**

Atty. Blazosek noted for the record that there was an executive session from 4:15 p.m. until approximately 5:10 p.m. He said during that time the board was updated on real estate and personnel matters. Atty. Blazosek explained that the Board had an opportunity to evaluate and consider an amendment to the contract of the Executive Director and discussed the various ways to structure an agreement with Mr. Fiume. He said any action that will be taken will be done at the public meeting.

#### **8. Executive Directors Report: Mr. Robert Fiume**

Mr. Fiume reminded everyone that next month's meeting will be on June 17th and the board training session will be on June 23rd. He added that there will be a personnel meeting on June 3rd and said he will send emails to remind everyone. He explained that we continue to work on improving the routes with making some adjustments to time points. Mr. Fiume said Microtransit is going well and we are looking at hiring some drivers. He stated that we are working with CEO and tomorrow we have a food bank distribution.

Mr. Fiume presented the following motions:

Motion to approve the Fuel Bid. Atty. Blazosek asked to reflect in the minutes that the bid accepted was with Petroleum Traders at their submitted price. A motion was made by Dr. Kepner and seconded by Mr. Cefalo. All members present voted yes; motion carried.

Motion to approve the UPWP Memorandum of Agreement with Luzerne County. A motion was made by Mr. Padavan and seconded by Ms. Villano. All members present voted yes; motion carried.

Motion to approve the contract for transportation services for Wilkes-Barre Area Career and Technical Center. A motion was made by Mr. Polakoski and seconded by Mr. Cefalo. All members present voted yes; motion carried.

Motion to approve the Amendment to Executive Director Contract. Atty. Blazosek explained that the proposed agreement will extend the term of the contract to October 18, 2030 at a recommended annual salary of \$155,221.50, with periodic increases at the Board's discretion in subsequent years. A motion was made by Ms. Villano and seconded by Dr. Kepner. All members present voted yes; motion carried.

Motion to accept the resignation of Board Member Tom Bindus. A motion was made by Mr. Cefalo and seconded by Mr. Polakoski. All members present voted yes; motion carried.

## **9. Committees:**

### **Customer Service/Public Transit Ridership Committee-** Valerie Kepner, Chairperson

Dr. Kepner said the committee met on Tuesday, May 6th at 11:00 a.m. She said they discussed Rider Appreciation Days and all of the marketing that happened between May 5-9th. She stated that they reviewed on time performance and ridership stats adding that early leaves from time points are under control and complaints are decreasing. Dr. Kepner explained there is new shelter signage that will be out by the end of the month to help passengers. She confirmed that the website will be updated in the next few weeks. Dr. Kepner said everyone is invited to the CAC meeting next Tuesday at 11 a.m., which is open to the public, and the Customer Service and Marketing Committee will meet before at 10 a.m.

### **Operations/Safety Committee-** Dennis Driscoll, Chairperson

Mr. Driscoll did not have a report at this time.

### **Strategic Planning Committee-** Michael Cefalo, Chairperson

Mr. Cefalo said it is nice to see in the financials the operational side of Microtransit.

### **Personnel and Continued Progress Committee-** Joe Padavan, Chairperson

Mr. Padavan said we have some people out on Worker's Comp and are looking to bump up a few part-time drivers.

### **Finance and Budget Committee-** John Young, Chairperson

Mr. Young was absent from the meeting.

**10. Old Business:** None.

**11. New Business:** No new business was discussed.

**12. Remarks:** No remarks were made.

**13. Adjournment:** With all business completed, Dr. Kepner made a motion to adjourn, seconded by Mr. Cefalo. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board