

LUZERNE COUNTY TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS' MEETING  
MARCH 24, 2026

PRESENT:

CHARLES SCIANDRA, CHAIRMAN  
MICHAEL CEFALO, VICE-CHAIRMAN  
JOHN YOUNG, TREASURER  
LYNETTE VILLANO, SECRETARY (By Phone)  
GARY POLAKOSKI, ASST. SECRETARY  
JERRY ALSHEFSKI, MEMBER  
VALERIE KEPNER, PH.D., MEMBER  
JOSEPH ZELLER, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR  
ATTORNEY JOSEPH JOYCE, ASST. SOLICITOR

ABSENT:

JOSEPH PADAVAN, MEMBER

ADMINISTRATIVE STAFF:

ROBERT FIUME, EXECUTIVE DIRECTOR  
RANDY LISMAN, FINANCE DIRECTOR  
GINO MARRIGGI, OPERATIONS DIRECTOR  
VINCE COVIELLO, MAINTENANCE DIRECTOR  
JOANN DECKER, HUMAN RESOURCES DIRECTOR  
GRETCHEN WINTERMANTEL, MARKETING DIRECTOR  
LEE HORTON, FACILITY DIRECTOR  
COLIN HORVICK, I.T.

OTHERS:

JIM DURLAND, PUBLIC

**1. Pledge of Allegiance:** Board Chairman, Mr. Sciandra, welcomed everyone to the meeting and invited those present to join him in the Pledge of Allegiance.

**2. Roll Call:** The following Board Members were present for the meeting: Mr. Alshefski, Mr. Cefalo, Dr. Kepner, Mr. Polakoski, Ms. Villano, Mr. Young, Mr. Zeller and Mr. Sciandra.

**3. Public Comment:** None.

**4. Approval of Minutes:** Board Chairman, Mr. Sciandra, asked for approval of the board minutes from the February 24th, 2026 Board Meeting. A motion was made by Mr. Young and seconded by Mr. Alshefski. Motion carried.

#### **5. Treasurer's Report: Mr. John Young**

Mr. Young made a motion to approve the treasurer's report pending audit. The motion was seconded by Mr. Cefalo. All members present voted yes; motion carried.

#### **6. Chairperson's Report: Mr. Charles Sciandra**

Mr. Sciandra did not have a report at this time.

#### **7. Solicitor's Report: Attorney Joseph Blazosek**

Atty. Blazosek noted for the record that they went into an executive session until approximately 4:55 p.m. He said during that time Mr. Fiume updated the Board on matters touching on real estate, also on future plans involving matters related to development of the agency involving personnel and physical improvements, but no decisions were made.

#### **8. Executive Directors Report: Mr. Robert Fiume**

Mr. Fiume said that the ridership was up in February compared to the month before. He mentioned that we are doing some more trainings with our workforce this Spring. He stated that we have reasonable suspicion training coming up in April for our management staff.

Mr. Fiume presented the following motions:

Motion to approve the updated Preventative Accident & Incident Policy with ATU and Teamsters.

A motion was made by Ms. Villano and seconded by Dr. Kepner. All members present voted yes; motion carried.

The next three motions were approved collectively:

Motion to Approve Workmen's Compensation Renewal with H.A.R.I.E.

Motion to Approve Second Layer Flood and Excess Flood for Kingston Property with Risk Strategies.

Motion to approve Service Agreement with Trane.

A motion was made by Mr. Zeller and seconded by Mr. Young. All members present voted yes; motion carried.

The next two motions were approved collectively:

Motion to approve ordering next Shared Ride vehicles being equipped with propane.

Motion to approve RFP for propane fueling pending solicitor approval.

A motion was made by Mr. Cefalo and seconded by Mr. Alshefski. All members present voted yes; motion carried.

#### **9. Committees:**

**Customer Service/Public Transit Ridership Committee-** Valerie Kepner, Chairperson

Dr. Kepner said the committee met today at 3:00 p.m. and many of the reports at that meeting included information that has already been shared. She said there is ongoing discussion of using more Microtransit and trying to improve that ridership. She stated that the next meeting is the same day as our board meeting, April 28th at 3:30 p.m.

**Operations/Safety Committee-** Gary Polakoski, Chairperson

Mr. Polakoski said the new hires were given their safety training. He stated that the Safety Committee meeting was held March 17th, and all of the safety concerns that were turned in were discussed by the committee and have either been resolved or are in the process of being resolved. Mr. Polakoski said the Accident Review Committee meeting was on March 24th and all the accidents to current day have been presented, reviewed and finalized by the committee.

**Strategic Planning Committee-** Michael Cefalo, Chairperson

Mr. Cefalo said we continue to engage other outside organizations with regards to improving our efficiency and looking at how we are going to strategically change the organization and move forward with some of the other options around Microtransit. He stated that the next set of actions are to get case studies in front of the Board, understand the benchmarks and the lessons learned and start to put proposals together for what our possibilities are.

**Personnel and Continued Progress Committee-** Joe Padavan, Chairperson

Mr. Padavan was absent from the meeting.

**Finance and Budget Committee-** Joseph Zeller, Chairperson

Mr. Zeller said through February consolidated passenger revenue was slightly over budget by 1%. He stated that Microtransit passenger revenue is 13% over budget and Shared Ride's funding revenue is 2% over budget as result of new subcontracted MATP services. Mr. Zeller said that we spent 5% more in state funding revenue than budgeted. He stated that the contributing factors include operations overtime, vehicle repair, contracted building repair and settlement expense. Mr. Zeller confirmed that the settlement expense was a \$70,000 legal settlement with a previous employee which was not covered by our applicable insurance.

Mr. Sciandra asked Mr. Coviello about overtime. Mr. Coviello stated that he has employees out in the department and will be down three guys next month. Mr. Lisman said the overtime issue is more in the vehicle operations, not maintenance.

**10. Old Business:** None.

**11. New Business:** No new business was discussed.

**12. Remarks:** There were no remarks.

**13. Adjournment:** With all business completed, Mr. Young made a motion to adjourn, seconded by Mr. Alshefski. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board