

## ADDENDUM #01 (RFP 17-18-004 DIGITAL PRINTER-COPIER)

### Questions & Clarifications:

1. On page 11 (Section III) under A. Scope of Work, it states that the LCTA is replacing a Kyocera TASKalfa 300CI, which is a 30 page per minute color machine. On page 14 under Additional Specifications, the RFP is requiring a 45 page per minute color machine. So, I just want to make sure that you are indeed asking for an upgraded segment machine. **YES, we're looking for a machine with faster PPMs.**
2. Based on Question 1, do you have any idea of what your current monthly usage is? (How many B/W impressions per month and how many Color impressions per month)...**Examples of usage (4/23/17-10/22/17):**

#### **\* 07/23/2017 to 10/22/2017 \***

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total
B\W	A-BLK-B3431	509,771	522,696		12,925
Color	A-COL-B3431	70,885	74,039		3,154

#### **\* 04/23/2017 to 07/22/2017 \***

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total
B\W	A-BLK-B3431	496,981	509,771		12,790
Color	A-COL-B3431	67,716	70,885		3,169

3. On page 11 (Section III) the requirement number 3 states that a stapling system is needed to staple a minimum of 200 sheets. To my knowledge, no 'non-production' machine is capable of doing that. Most manufacturers can do 50 sheets and some can even do 65. Is 200 sheets the correct number your require?  
**Stapling requirement option is not a priority... 40+ sheets is acceptable.**
4. On page 15 (Section III) number 13 of the Professional Service Requirements states that the LCTA wants one bill per quarter to be all inclusive of the copier/printer/scanner. Does this mean that you want to have the equipment cost (if leased) and the maintenance cost on one bill?  
**YES, this is an accounting department preference/requirement.**