



## **DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION**

### **Statement of Policy**

The Luzerne County Transportation Authority ("the LCTA" or the Authority") has established a Disadvantaged Business Enterprise (DBE) program in accordance with the regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The Authority receives Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, the Authority signed an assurance that it will comply with 49 CFR Part 26. Furthermore, the Authority is committed to implementing the provisions of the DBE Program.

It is the policy of the Authority to ensure that DBEs, as defined in Part 26, have an equal opportunity to receive and participate in contracting and procurement activities of the Authority, including all DOT-assisted contracts. It is also our policy:

1. To ensure non-discrimination in the award and administration of all contracts;
2. To create a level playing field on which DBEs can compete fairly for all contracts;
3. To ensure that the DBE program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in all contracts; and
6. To assist in the development of firms that can compete successfully in the market place outside the DBE Program.

The Executive Director of the Authority shall be responsible for the implementation of this policy. This responsibility shall include ensuring non-discrimination in the award and administration of all contracts, the designation of a DBE Liaison Officer (DBELO), the establishment and periodic review of goals for participation by DBEs, and ensuring consistency with sound procurement principles and applicable laws.

The implementation of the DBE program is accorded the same priority as compliance with all other legal obligations by the Authority in its financial assistance agreements with the Department of Transportation.

The Authority has disseminated this Statement of Policy to the Board of Directors and all the components of our organization. Additionally, the Authority shall publish this policy in the general circulation newspapers in the Wilkes-Barre/Scranton/Hazleton MSA, and the Authority shall distribute this policy through a mailing to local and regional DBE and non-DBE economic development agencies and business & civil rights associations. This Statement of Policy shall be referenced in all bidding and contracting documentation between the Authority and any contractors.

July 25, 2017

Date

By: Valerie K. Kepner  
Board Chairperson

By: [Signature]  
Executive Director