

LUZERNE COUNTY TRANSPORTATION AUTHORITY

BOARD OF DIRECTORS MEETING

FEBRUARY 22, 2011

PRESENT:

SALVATORE LICATA, CHAIRMAN
DR COREEN MILAZZO, PH.D., VICE-CHAIRMAN
ROBERT TURINSKI, TREASURER
MARY SUSAN RICCETTI, ASST TREASURER
ROSEMARY LOMBARDO, ASST SECRETARY
DANIEL FRASCELLA, MEMBER
DANIEL MCCORMICK, MEMBER
ATTORNEY JOSEPH BLAZOSEK, SOLICITOR

ABSENT:

ANTOINETTE VALENTI, SECRETARY

ADMINISTRATIVE STAFF:

STANLEY STRELISH, EXECUTIVE DIRECTOR
FRED BROWN, MAINTENANCE SUPERVISOR
THERESA CHAPMAN, ADMIN. ASST./ GRANTS CO-ORDINATOR
MOHAMMED NAJIB, CONTROLLER
ROBB HENDERSON, DIRECTOR OF OPERATIONS
EDMUND BROOKS, PURCHASING AGENT

1. **Pledge of Allegiance:** Chairman Mr. Licata called the meeting to order and invited everyone to join him in the Pledge of Allegiance.
2. **Roll Call:** The following Board members were present for the meeting: Mr. Frascella, Ms. Lombardo, Mr. McCormick, Dr. Milazzo, Ph.D., Mrs. Riccetti, Mr. Turinski, and Mr. Licata.

Absent was Mrs. Valenti.

3. **Public Comment Notice:**

Mr. Licata invited comments from those present, however, no comments were offered.

4. **Approval of Minutes: Reorganization Meeting January 11, 2011 and Monthly Meeting January 25, 2011**

A motion to accept the minutes from the Reorganization meeting of January 11th was made by Dr. Milazzo and seconded by Mrs. Riccetti. A motion to approve the minutes from the monthly meeting of January 25th was made by Mr. McCormick and seconded by Mr. Frascella. Motions carried.

5. **Accounts Payable: January 22, 2011 – February 15, 2011**

Upon review of the Accounts Payable for the period of January 22 – February 15, 2011 a motion to approve was made by Mr. Turinski and seconded by Mr. Frascella. Motion carried.

6. **Financial Statement: January, 2011**

The Financial Statement for the month of January, 2011 was then presented to the Board for review after which a motion to approve was made by Dr. Milazzo and seconded by Mrs. Riccetti. Motion carried.

7. **Chairman's Report: Mr. Licata**

Chairman, Mr. Licata had no report to give at this time. Motion to accept was made by Mrs. Riccetti and seconded by Mr. McCormick. Motion carried.

8. **Solicitor's Report: Attorney Joseph Blazosek**

Attorney Blazosek noted for the record the Board met in a Personnel session discussing a number of matters with no resolutions having been made. Motion to accept Attorney Blazosek's report was made by Dr. Milazzo and seconded by Mr. McCormick. Motion carried.

9. Executive Director's Report: Mr. Stanley Strelish

A. Ridership – January, 2011

Mr. Strelish presented the ridership for the month of January, 2011 which showed ridership of 126,005 an increase of approximately 5,000 passengers from January, 2010 which was 121,382. Mr. Strelish stated the year to date ridership of 972,345 is also up from 2010 at 922,371.

B. Permission to Enter Dialog with Strategic Mapping

Mr. Strelish then asked for permission to enter into dialog with Strategic Mapping to discuss the review of a proposal for the purchase of a vehicle locator system. Attorney Blazosek noted that procurement guidelines allow for direct contact with vendors if it appears it is the type of product that requires direct communication with the final action of the purchase being presented to the Board. Attorney Blazosek also mentioned the purchase consists of a computer mapping system of the LCTA routes and runs. Dr. Milazzo made a motion to enter into dialog with Strategic Mapping with the purpose of ascertaining information on the system. Motion was seconded by Mr. Turinski.

C. Mr. Strelish then asked for a motion to allow Board members and staff to attend the APTA Expo and Conference in New Orleans October 3,4,5, 2011 and for several staff members to attend the PPTA Conference in Lancaster on April 27, 28, 29, 2011. Motion to approve was made by Ms. Lombardo and seconded by Mr. McCormick. Motion carried.

D. Report by Operations Supervisor

Mr. Henderson, Operations Director updated the Board on the progress of the schedule changes he has been working on and said the information has been put into the program which will determine how to schedule the buses to obtain greater efficiency of the use of the bus by traveling different routes instead of staying on a specific route on a daily basis. Mr. Henderson said he should be able to give more information on the savings to be realized at the next meeting. Motion to accept Mr. Hendersons report was made by Mr. Frascella and seconded by Dr. Milazzo. Motion carried.

E. Report by Maintenance Supervisor

Mr. Brown, Maintenance Supervisor then addressed the Board mentioning that we will be selling the three (3) remaining 1998 low floor buses as well as 110 Goodyear tire casings. Mr. Brown stated we are in the process of preparing the paperwork to begin the bidding process for the sale of these items.

Motion to accept the Executive Directors report was made by Ms. Lombardo and seconded by Dr. Milazzo. Motion carried.

10. Operations Committee: Mr. Bob Turinski

Mr. Turinski had no report to give at this time.

11. Personnel Committee: Mr. Bob Turinski

Chairman of the Personnel Committee, Mr. Turinski had no report to give at this time.

12. Old Business:

There was no Old Business to discuss at this time.

13. New Business:

Mr. McCormick asked if there are any new buses to be delivered and Mr. Strelish informed him that there are no new buses coming at this time however, we still need to replace the last seven (7) 1997 Gillig buses as soon as funding can be secured.

14. Remark

There were no remarks at this time.

15. Adjournment:

With all business having been conducted, motion to adjourn was made by Dr. Milazzo and seconded by Mr. McCormick. Motion carried.

Respectfully Submitted,



BY: Theresa Chapman, Secy to the Board
FOR: Antoinette Valenti, Secy of the Board