

LUZERNE COUNTY TRANSPORTATION AUTHORITY

BOARD OF DIRECTORS MEETING

JULY 26, 2011

PRESENT:

SALVATORE LICATA, CHAIRMAN
ROSEMARY LOMBARDO, ASST SECRETARY
MARY SUSAN RICCETTI, ASST TREASURER
ROBERT CHEPALONIS, MEMBER
DANIEL FRASCELLA, MEMBER
PAUL MAHER, MEMBER
DANIEL MCCORMICK, MEMBER
ATTORNEY JOSEPH BLAZOSEK, SOLICITOR

ABSENT:

DR COREEN MILAZZO, PH.D., VICE-CHAIRMAN
ANTOINETTE VALENTI, SECRETARY

ADMINISTRATIVE STAFF:

STANLEY STRELISH, EXECUTIVE DIRECTOR
FRED BROWN, MAINTENANCE SUPERVISOR
THERESA CHAPMAN, ADMIN. ASST./ GRANTS CO-ORDINATOR
MOHAMMED NAJIB, CONTROLLER
EDMUND BROOKS, PURCHASING AGENT

OTHERS:

BILL MACLUNNY, LCTA UNION REPRESENTATIVE

1. **Pledge of Allegiance:** Chairman Mr. Licata called the meeting to order and invited everyone to join him in the Pledge of Allegiance.
2. **Roll Call:** The following Board members were present for the meeting: Mr. Chepalonis, Mr. Frascella, Ms. Lombardo, Mr. Maher, Mr. McCormick, Mrs. Riccetti and Mr. Licata.

Absent were Dr. Milazzo and Mrs. Valenti.

At this time, Chairman, Mr. Licata welcomed new Board member, Paul Maher mentioning Mr. Maher has many years of public service and experience and wished him well as a Member of the Board.

3. **Public Comment Notice:**

There were no comments from anyone in attendance at the meeting.

4. **Approval of Minutes: June 28, 2011**

A motion to accept the minutes from the meeting of June 28, 2011 was made by Mr. McCormick and seconded by Mr. Frascella. Motion carried.

5. **Accounts Payable: June 23, 2011 – July 21, 2011**

Upon review of the Accounts Payable for the period of June 23, 2011 – July 21, 2011 a motion to approve was made by Mrs. Riccetti and seconded by Mr. Frascella. Motion carried.

6. **Financial Statement: June, 2011**

The Financial Statement for the month of June, 2011 was then presented to the Board for review after which a motion to approve was made by Ms. Lombardo and seconded by Mr. Chepalonis. Motion carried.

7. **Chairman's Report: Mr. Licata**

Chairman, Mr. Licata explained that due to Mr. Turinski's departure from the Board a vacancy was created on the Union Pension Board and made a motion to nominate Mr. Frascella to that position. This motion was seconded by Mr. Maher.

Next, Mr. Licata mentioned Mr. Turinski also served as Treasurer of the Board and Mrs. Riccetti as Assistant Treasurer. Mr. Licata then asked for a motion to appoint Mrs. Riccetti to the position of Treasurer which was made by Mr. Frascella and seconded by Ms. Lombardo. Motion carried. Then Mr. Licata nominated Mr. Chepalonis as Assistant Treasurer which was seconded by Mrs. Riccetti. Motion carried. Next, Mr. Licata said he would update the Board Committee listing and distribute it for the next Board meeting. Motion to accept the Chairman's report was made by Mr. Maher and seconded by Mr. Chepalonis.

8. Solicitor's Report: Attorney Joseph Blazosek

Attorney Blazosek stated he, Mr. Strelish and members of the Board met regarding a number of matters and discussions were held and Mr. Strelish will update the Board on the matters at a later date.

9. Executive Director's Report: Mr. Stanley Strelish

A. Ridership – April and May, 2011

Mr. Strelish presented the ridership for the month of June, 2011 which showed a total of 147,369 as compared to June, 2010 ridership of 143,121, an increase of approximately 4,000 passengers which was largely in the full fare passengers. The 2010-11 year to date ridership of 1,675,238 was an increase of approximately 76,000 passengers over 2009-10 ridership of 1,599,608.

B. Appoint Board member to Union Pension Board

This was addressed during the Chairman's Report with Mr. Frascella being appointed.

C. Appoint Board member to Treasurer's Position on Board

This was also addressed during the Chairman's Report with Mrs. Riccetti being appointed Treasurer and Mr. Chepalonis being appointed Assistant Treasurer.

D. Update on Regionalization Plan

Mr. Strelish then updated the Board on the Regionalization plan and stated the process is moving ahead with the Luzerne/Wyoming Counties Transportation Department with meetings having been held and also expressed hope and interest in Hazleton Public Transit also becoming a part of the regionalization process.

E. Report by Operations Supervisor

Next on the agenda, Mr. Strelish stated there was no report by the Operations Supervisor but did mention the new route #17 is doing well and would like to do a marketing campaign on the it during August and September to try to target the senior citizens and general public who may not be aware of the service at this time. Mr. Strelish stated the route serves the Pittston, Avoca, Wyoming Valley Mall and Mohegan Sun areas. Mr. Licata asked if there had been any complaints or problems with the schedule changes which were recently implemented and Mr. Strelish stated there had not been saying the routes were slightly revised but nothing was eliminated.

F. Report by Maintenance Supervisor

Maintenance Supervisor Mr. Brown then addressed the Board stating that maintenance employees attended welding school during the last 3 years so that all employees who wished to attend were given the opportunity to do so. Mr. Brown also stated that an air conditioning class would be held here on Thursday, Friday and Monday at which 5 people would attend. Mr. Brown also stated that he has been in contact with Eye3Data regarding the surveillance cameras in order to have repairs made and that training for 2 employees could then be provided at no charge so that repairs can be made inhouse.

A motion to accept the Executive Director's report was made by Ms. Lombardo and seconded by Mr. Maher. Motion carried.

10. Operations Committee: Mr. Dan Frascella

Mr. Frascella had no report to give at this time.

11. Personnel Committee: Mr. Dan Frascella

Chairman of the Personnel Committee, Mr. Frascella asked for separate motions for the following hirings:

- A. Motion to hire David Price as a Full Time Operator effective July 25, 2011 at a rate of \$13.52 per hour. Motion was seconded by Ms. Lombardo. Motion carried.
- B. Motion to hire Robert McDermott as a Full-Time Operator effective July 25, 2011 at a rate of \$13.52 per hour was seconded by Mr. Maher. Motion carried.

Motion to accept the Personnel Committee report was made by Mr. Chepalonis and seconded by Mr. McCormick.

12. Old Business:

Mr. Licata asked if a plaque is being done for past member Mr. Turinski and Mr. Strelish stated this would be available for the next meeting.

13. New Business:

As a reminder, Mr. Strelish stated the August Board meeting is scheduled for August 23rd and not August 30th.

14. Remarks:

Union Representative William MacLunny asked if the official agreement to go forward with the Regionalization had been reached and Mr. Strelish stated this had not yet been done but the plans are moving forward.

Mr. Strelish also mentioned the re-designing of the dispatch office had been completed with new furniture and carpeting and painting having been completed at a total cost of \$2670. Mr. Strelish invited anyone in attendance to visit the dispatch office to see the finished product.

15. Adjournment:

With all business having been conducted, motion to adjourn was made by Mr. McCormick and seconded by Mr. Frascella. Motion carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Theresa Chapman".

BY: Theresa Chapman, Secy to the Board

FOR: Antoinette Valenti, Secy of the Board