

LUZERNE COUNTY TRANSPORTATION AUTHORITY

BOARD OF DIRECTORS MEETING

DECEMBER 20, 2011

PRESENT:

ROBERT CHEPALONIS, ASST TREASURER
MARY SUSAN RICCETTI, TREASURER
PAUL MAHER, SECRETARY
ROSEMARY LOMBARDO, ASST SECRETARY
ANTHONY BALDO, MEMBER
PATRICK CONWAY, MEMBER
WILLIAM JOSEPH, MEMBER
ATTORNEY JOSEPH BLAZOSEK, SOLICITOR

ABSENT:

SALVATORE LICATA, CHAIRMAN
DR COREEN MILAZZO, PH.D., VICE-CHAIRMAN

ADMINISTRATIVE STAFF:

STANLEY STRELISH, EXECUTIVE DIRECTOR
FRED BROWN, MAINTENANCE SUPERVISOR
ROBB HENDERSON, DIRECTOR OF OPERATIONS
THERESA CHAPMAN, ADMIN. ASST./ GRANTS CO-ORDINATOR
MOHAMMED NAJIB, CONTROLLER

OTHERS:

WILLIAM MACLUNNY, UNION REPRESENTATIVE
PAUL JASON, UNION REPRESENTATIVE
ANGEL MATHIS, PUBLIC TRANSPORTATION ADVISORY COUNCIL
KATHY ZAFARAN, PUBLIC TRANSPORTATION ADVISORY COUNCIL

1. **Pledge of Allegiance:** In the absence of Chairman Mr. Licata, Mr. Chepalonis called the meeting to order and invited everyone present to join him in the Pledge of Allegiance.
2. **Roll Call:** The following Board members were present for the meeting: Mr. Baldo, Mr. Chepalonis, Mr. Conway, Mr. Joseph, Ms. Lombardo, Mr. Maher, and Mrs. Riccetti. Absent were Dr. Milazzo and Mr. Licata however, Mr. Licata attempted to participate in the meeting via cell phone however, the reception was poor so he was not able to do so.

3. **Public Comment Notice:**

Ms. Angel Mathis and Ms. Kathy Zafaran of the Public Transportation Advisory Council were in attendance at the meeting and addressed the Board. Ms. Mathis thanked the Board and Authority for posting signs at the Intermodal instructing passengers to not walk behind the buses and also acknowledged her appreciation for the snow route information that had been distributed as well as for the extra stops added to the detour around the Hotel Sterling. Ms. Mathis also noted the Senior Citizen centers had not yet received the applications for free transportation for Senior Citizens and she offered to take the applications to the centers located in the Kingston, Edwardsville and Wilkes-Barre locations.

Ms. Zafaran also addressed the Board noting she had previously attended Board meetings and is now a member of the Public Transportation Advisory Council and mentioned her appreciation for the positive changes being made with hopes that they continue in the future.

4. **Approval of Minutes: November 29, 2011**

A motion to accept the minutes from the meeting of November 29, 2011 was made by Mrs. Riccetti and seconded by Mr. Maher. Motion carried.

5. **Accounts Payable: November, 2011**

Upon review of the Accounts Payable for the month of November, 2011 a motion to approve was made by Mr. Joseph and seconded by Mr. Maher. Motion carried. It was noted that the Accounts

7. Chairman's Report: Mr. Chepalonis for Mr. Licata

Chairman, Mr. Licata was not in attendance at the meeting. Board member Mr. Chepalonis presided over the meeting in his absence. Mr. Chepalonis noted the new format of the monthly Ridership Report, designed by our IT consultant.

8. Solicitor's Report: Attorney Joseph Blazosek

Attorney Blazosek noted for the record the Board broke for a Personnel session from 3:45 to 4:00 prior to the start of the public meeting to discuss and update the Board on various Personnel matters outlined by Mr. Strelish. Attorney Blazosek stated no decisions were made but he will continue to update the Board on the various matters.

Motion to accept Attorney Blazosek's report was made by Mr. Conway and seconded by Mrs. Riccetti. Motion carried.

9. Executive Director's Report: Mr. Stanley Strelish

A. Ridership – November, 2011

Mr. Strelish presented the ridership for the month of November, 2011 which showed a total Ridership of 144,710 as compared to November, 2010 ridership of 137,683 an increase of

The second was a *Resolution to Implement Transfer of Shared Ride Services* which was accepted through a motion made by Mrs. Riccetti and seconded by Mr. Maher. Motion carried.

E. Schedule 2012 Re-Organization/General Purposes Meeting for January 10, 2012

Mr. Strelish next mentioned the need to schedule the 2012 Re-Organization meeting which is held on the second Tuesday of January which will be January 10, 2012. Mr. Strelish stated the time will be 4PM and general purposes can also be addressed.

F. Report by Operations Supervisor

Operations Supervisor Mr. Henderson noted, as did the Advisory Council representatives that snow route information had been distributed and also that additional stops have been added due to the Hotel Sterling project. Mr. Strelish also informed the Board that because we presently provide service from Mountaintop to the Wyoming Valley Mall and the Mohegan Sun and Hazleton Public Service will be consolidating services with LCTA he would notify HPT to provide service straight through to the Mohegan Sun beginning in January, 2012.

G. Report by Maintenance Supervisor

Maintenance Supervisor Mr. Brown had no report at this time.

Mr. Strelish also noted we would be meeting with Martz to place the bulletin board that is requested for the Intermodal.

A motion to accept the Executive Director's report was made by Ms. Lombardo and seconded by Mr. Baldo. Motion carried.

10. Operations Committee: Mr. Bob Chepalonis

Mr. Chepalonis had no report at this time.

11. Personnel Committee: Mr. Bob Chepalonis

A. Mr. Chepalonis then asked for a motion to hire Earle smith as a part-time operator effective December 19, 2011 at minimum wage for training, thereafter, wage to be set as pPer Union contract. Motion was made by Mr. Maher and seconded by Mrs. Riccetti. Motion carried.

B. Mr. Chepalonis then asked for a motion to hire Michael Ristagno as a part-time Maintenance janitor for 24 hours per week at a wage of \$14.76 per hour. Motion was made by Mrs. Riccetti and seconded by Mr. Joseph. Motion carried.

12. Old Business:

There was no Old Business to conduct at this time.

13. New Business:

There was no New Business to discuss at this time.

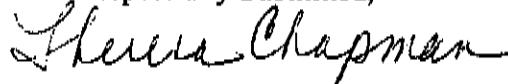
14. Remarks:

Mr. Chepalonis noted that this is the last Board meeting for 2011 and thanked the members for their participation and cooperation. Mr. Strelish also mentioned the work on the Consolidation that had been taking place for the last 18 months, thanked Attorney Blazosek for his untiring efforts to move the consolidation along and also thanked and acknowledged the staffs at both LCTA and the Shared Ride programs for their work along with the Luzerne County Commissioners and PennDOT officials. Mr. Strelish stated the consolidation will be effective January 3, 2012.

15. Adjournment:

With all business having been conducted, motion to adjourn was made by Ms. Lombardo and seconded by Mr. Maher. Motion carried.

Respectfully Submitted,



BY: Theresa Chapman, Secy to the Board
FOR: Paul Maher, Secy of the Board