

LUZERNE COUNTY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
FEBRUARY 28, 2012

PRESENT:

PAUL MAHER, CHAIRMAN
PATRICK CONWAY, SECRETARY
SALVATORE LICATA, TREASURER
ROSEMARY LOMBARDO, ASST SECRETARY
WILLIAM JOSEPH, ASST TREASURER
ANTHONY BALDO, MEMBER
ROBERT CHEPALONIS, MEMBER
ATTORNEY JOSEPH BLAZOSEK, SOLICITOR

ABSENT:

MARY SUSAN RICCETTI, VICE CHAIRMAN
ROBERT PACHENCE, MEMBER

ADMINISTRATIVE STAFF:

STANLEY STRELISH, EXECUTIVE DIRECTOR
JAMES DARR, ASST EXECUTIVE DIRECTOR, SHARED RIDE
FRED BROWN, MAINTENANCE SUPERVISOR
ROBB HENDERSON, DIRECTOR OF OPERATIONS
THERESA CHAPMAN, ADMIN. ASST./ GRANTS CO-ORDINATOR
MOHAMMED NAJIB, CONTROLLER
LEE HORTON, OPERATIONS/ROAD SUPERVISOR
LOU URITZ, PROCUREMENT MANAGER
RENEE CRAIG, HUMAN RESOURCE DIRECTOR

OTHERS:

WILLIAM MACLUNNY, UNION REPRESENTATIVE
PAUL JASON, UNION REPRESENTATIVE
WILLIAM MACLUNNY, LCTA DRIVER
JOHN SADUSKI, RETIRED LCTA DRIVER
THOMAS DEITZ, RETIRED LCTA MECHANIC
CATHERINE ZAFFARANA, PUBLIC TRANSPORTATION ADVISORY COUNCIL
VALERIE KEPNER, PUBLIC TRANSPORTATION ADVISORY COUNCIL
TIMOTHY GRIFFITH, KINGS COLLEGE
RYAN EVANS, KINGS COLLEGE
LINDA SLATER, PARATRANSIT CLIENT

MEDIA:

KEN JACKSON, CITIZENS VOICE

1. **Pledge of Allegiance:** Chairman Mr. Maher called the meeting to order and invited everyone present to join him in the Pledge of Allegiance.
2. **Roll Call:** The following Board members were present for the meeting: Mr. Baldo, Mr. Chepalonis, Mr. Conway, Mr. Joseph, Mr. Licata, Ms. Lombardo and Mr. Maher. Absent were Mr. Pachence and Mrs. Riccetti.

3. **Public Comment Notice:**

Ms. Linda Slater, paratransit client addressed the Board regarding problems she and others have experienced with the van service from the Shared Ride division. Ms. Slater stated there are problems with the telephone system where she cannot always get through to the individual she needs to speak to and also if a message for a reservation is made there is no confirmation made to acknowledge that request or whether the reservation is confirmed. She also stated there are times when clients are dropped off at the wrong location and there are also delays in pickups. Mr. Strelish and Mr. James Darr, Director of the Shared Ride division both assured Ms. Slater these problems will be looked into and addressed accordingly.

Ms. Valerie Kepner, a member of the Public Transportation Advisory Council and professor at Kings College next spoke mentioning that she and two (2) of her students spoke with Mrs. Chapman regarding the funding process of LCTA and ridership statistics. Ms. Kepner also asked of the possibility of having access to the bulletin board key at the Intermodal and also asked about the process of distributing bus tickets. Ms. Kepner also inquired of utilizing the LCTA website to distribute information. Ms. Strelish stated we will be applying for funding to develop a new website to include both fixed route and shared ride services of LCTA and Mr. Strelish also mentioned the AVL system project is in progress which will also provide enhanced access to LCTA "real time" bus positioning and timepoints.

Ms. Zafarana asked if schedules could be revamped to allow time for wheelchair boardings and disembarking, traffic tie-ups and weather related problems. Mr. Strelish stated the Operations Department will look into the schedules to see what can be done to make the schedules easier to utilize.

4. **Approval of Minutes: January 28, 2012**

A motion to accept the minutes from the January 28, 2012 Board meeting was made by Mr. Licata and seconded by Mr. Chepalonis. Motion carried.

5. **Accounts Payable: January, 2012**

Upon review of the Accounts Payable for the month of January, 2012 a motion to approve was made by Mr. Chepalonis and seconded by Ms. Lombardo. Motion carried.

6. Financial Statement: December, 2011

Upon review of the Financial Statement for the month of December, 2011 a motion to approve was made by Mr. Joseph and seconded by Mr. Baldo. Motion carried.

7. Chairman's Report: Mr. Maher

Chairman, Mr. Maher next addressed the retirements of Board member Dr. Corcen Milazzo, Ph.D. and LCTA driver, John Saduski and mechanic, Thomas Deitz. Mr. Maher stated Dr. Milazzo was unable to attend the meeting but acknowledged the plaque to those in attendance and thanked her for her years of service to the Board. Mr. Maher then presented plaques and gift cards to the retired LCTA employees Mr. Saduski and Mr. Deitz and also thanked them for their many years of service, 39 for Mr. Saduski and 30 years for Mr. Deitz.

8. Solicitor's Report: Attorney Joseph Blazosek

Attorney Blazosek noted for the record the Board broke for a Personnel session to discuss personnel matters with he, Mr. Strelish and Mr. Darr with the session ending just prior to the start of the public meeting.

Motion to accept Attorney Blazosek's report was made by Mr. Chepalonis and seconded by Mr. Joseph. Motion carried.

9. Executive Director's Report: Mr. Stanley Strelish

Mr. Strelish began by congratulating Mr. Saduski and Mr. Deitz on their retirements, thanked them for their many years of service and wished them well in the future.

A. Ridership – January, 2012

Mr. Strelish presented the ridership for the month of January, 2012 which showed a total ridership of 135,856 as compared to January, 2011 ridership of 126,005 an increase of 9,851 mostly in full fare and 31 day pass passengers and Senior Citizens showing a small increase from 2011. Mr. Strelish feels the increase will continue due to the increasing cost of gasoline.

B. Appointment to Union Pension Board

Mr. Strelish then asked for a motion to appoint Board member, Mr. Conway to the Union Pension Board. Motion was made by Mr. Chepalonis and seconded by Mr. Licata. Motion carried.

C. Tire Bid

Mr. Strelish then addressed the leasing of tires for the Authority's buses and that a Request for Bids was issued for a new contract. Mr. Chepalonis suggested looking into the possibility of purchasing the tires, rather than leasing. After discussion, Mr. Chepalonis made a motion to execute a one (1) year contract with Bridgestone/Firestone, the current supplier and lone bid submitter which would allow us time to seek our proposals for purchasing. Motion was seconded by Mr. Conway. Motion carried.

D. Award Flood Insurance to Great American Insurance Company at Premium of \$8,448, an Increase of \$4,386 from 2011

Mr. Strelish addressed an increase in the flood insurance due to an analysis done on the LCTA property and the more frequent occurrence of flooding in the valley. Mr. Strelish stated the premium increased to \$8,448 for 2012 an increase of \$4,386 from 2011. Motion was made by Mr. Licata and seconded by Mr. Joseph. Motion carried.

Mr. Strelish also announced the resignation of Board member, Mr. Pachence and also noted Mr. Cusaitis, non-voting member if he would be interested in the position as a voting member.

Mr. Strelish also noted a change in dates for the April and May, 2012 Board meetings would be needed due to the PPTA meeting in Lancaster in April and the Pre-Production meeting at Gillig Corporation in May. Mr. Strelish stated the re-scheduled dates can be determined at the March meeting.

Next, Mr. Strelish and Mr. Darr discussed the current concerns with the MATProgram stating it was decided to continue the MATProgram for as long as the funding allows. Mr. Darr mentioned the funding available should be sufficient to provide service through June, 2012. Mr. Strelish thanked Mr. Darr and his staff for the work done to assist the clients and Mr. Strelish also thanked the local representatives in Harrisburg for their assistance in promoting the MATP funding. Mr. Strelish stressed the importance of continued service to clients while also avoiding any potential layoff of personnel.

E. Report by Operations Supervisor

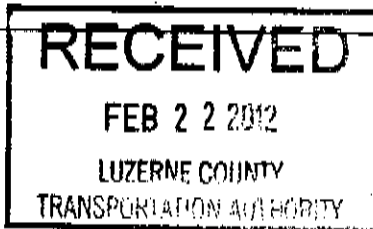
Operations Supervisor Mr. Henderson had no report to give at this time.

F. Report by Maintenance Supervisor

Maintenance Supervisor Mr. Brown mentioned the transition of maintaining the Shared Ride vans is going smoothly and thanked Mr. Tom Landon, the Fleet Manager at S/R and Mr. Darr for their help and cooperation in the transition.

In turn, Mr. Darr expressed his thanks and appreciation to Mr. Brown and the maintenance staff for the work being done on the vans. Mr. Darr mentioned the first van to be fully completed with maintenance, painting and logos is on the LCTA property and invited everyone to see it.

ROBERT J. PACHENCE



702 North Church Street
Hazleton, PA 18201

02/21/2012

Mr. Stanley Strelish
Executive Director, LCTA
315 Northampton Street
Kingston, Pa 18704

Dear Mr. Strelish,

I regret to inform you that due to scheduling conflicts, I am unable to attend the monthly Board of Directors Meetings of LCTA.

Therefore, consider this letter my formal resignation. I have informed Mayor Yanuzzi of my decision.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert J. Pachence". The signature is fluid and cursive, with a large initial "R".

Robert J. Pachence

PENNSYLVANIA CERTIFIED GENERAL APPRAISER

Office (570) 455-8521 • Fax (570) 455-9521 • Cell (570) 401-3773 • Email rpachence@yahoo.com

Motion to accept the Executive Director's report was made by Mr. Chepalonis and seconded seconded by Mr. Licata. Motion carried.

10. Operations Committee: Mr. Bob Chepalonis

Mr. Chepalonis had no report at this time.

11. Personnel Committee: Mr. Bob Chepalonis

Mr. Chepalonis had no report at this time.

12. Old Business:

Mr. Strelish had no report at this time.

13. New Business:

Mr. Strelish once again mentioned the need to reschedule the Board meetings for the months of April and May and that this would be addressed at the March meeting.

14. Remarks:

There were no remarks from anyone at this time.

15. Adjournment:

With all business having been conducted, motion to adjourn was made by Mr. Joseph and seconded by Mr. Chepalonis. Motion carried.

Respectfully Submitted,



BY: Theresa Chapman, Secy to the Board
FOR: Patrick Conway, Secy of the Board