

LUZERNE COUNTY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
MAY 15, 2012

PRESENT:

PAUL MAHER, CHAIRMAN
MARY SUSAN RICCETTI, VICE-CHAIRMAN
PATRICK CONWAY, SECRETARY
SALVATORE LICATA, TREASURER
ROSEMARY LOMBARDO, ASST SECRETARY
WILLIAM JOSEPH, ASST TREASURER
ANTHONY BALDO, MEMBER
ROBERT CHEPALONIS, MEMBER
ATTORNEY JOSEPH BLAZOSEK, SOLICITOR

ADMINISTRATIVE STAFF:

STANLEY STRELISH, EXECUTIVE DIRECTOR
JAMES DARR, ASST EXECUTIVE DIRECTOR, SHARED RIDE
MOHAMMED NAJIB, CONTROLLER
FRED BROWN, MAINTENANCE SUPERVISOR
ROBB HENDERSON, DIRECTOR OF OPERATIONS
LEE HORTON, OPERATIONS/ROAD SUPERVISOR
LOU URITZ, PROCUREMENT MANAGER
RENEE CRAIG, HUMAN RESOURCE DIRECTOR
THERESA CHAPMAN, ADMINISTRATIVE ASST/GRANTS CO-ORDINATOR
JOHN ALU, FLEET MANAGER, SHARED RIDE

OTHERS:

PAUL JASON, UNION REPRESENTATIVE
VALERIE KEPNER, PUBLIC TRANSPORTATION ADVISORY COUNCIL
LINDA SLATER, PARATRANSIT CLIENT

MEDIA:

STEVE MOCARSKY, TIMES LEADER

1. **Pledge of Allegiance:** Chairman, Mr. Maher, called the meeting to order and invited everyone to join in the Pledge of Allegiance.
2. **Roll Call:** The following Board members were present for the meeting: Mr. Baldo, Mr. Chepalonis, Mr. Conway, Mr. Joseph, Mr. Licata, Ms. Lombardo, Mrs. Riccetti and Mr. Maher.

3. **Public Comment Notice:**

Ms. Linda Slater, Paratransit client spoke to the Board and asked if it would be possible for the Authority to create a set of guidelines that could be distributed to passengers informing them of the correct procedures for riding the buses outlining the hours Senior Citizens can ride for free and information on fares, transferring etc. Mr. Strelish mentioned the schedules offer such information and also stated the Authority would get signs printed with that same information and place them in the interior of the buses where the riders can view them.

Ms. Valerie Kepner of the Public Transportation Advisory Council noted members of the Ridership Committee including passengers, staff and Board members met prior to the Board meeting and thanked everyone for their attendance.

4. **Approval of Minutes: March 27, 2012**

A motion to accept the minutes from the March 27, 2012 Board meeting was made by Mr. Chepalonis and seconded by Mrs. Riccetti. Motion carried.

5. **Accounts Payable: March and April, 2012**

Upon review of the Accounts Payable for the months of March and April, 2012 a motion to approve was made by Mr. Licata and seconded by Mr. Joseph. Motion carried.

6. **Financial Statement – January, 2012**

The Financial Statement for the month of January, 2012 was then presented to the Board. A motion to accept was made by Mr. Licata and seconded by Mrs. Riccetti. Motion carried.

7. **Chairman's Report: Chairman, Mr. Maher**

Chairman, Mr. Maher had no report at this time.

8. Solicitor's Report: Attorney Joseph Blazosek

Attorney Blazosek noted for the record the Board broke for a Personnel session from 3:20 to 3:50 to discuss and update a number of personnel matters and disciplinary actions presented by Mr. Strelish and Mr. Darr.

Attorney Blazosek also mentioned that initial meetings for the Union contract negotiations for Fixed Route Unionized employees would begin in the near future since the contract expires September 30, 2012. Attorney Blazosek stated Shared Ride Union members contract is not yet due to be negotiated.

Motion to accept Attorney Blazosek's report was made by Mr. Chepalonis and seconded by Mr. Conway. Motion carried.

9. Executive Director's Report: Mr. Stanley Strelish

A. Ridership – March and April, 2012

Mr. Strelish presented the ridership for the month of March, 2012 which showed a total ridership of 148,010 as compared to March, 2011 ridership of 147,197 an increase of 813 mostly in full fare however, Senior Citizen ridership decreased by 7,427 from 2011. April ridership of 136,345 showed a decrease of 4,556 from April, 2011 ridership of 140,901 with the largest drop in Senior Citizen ridership.

B. Resolution for First Fidelity Bank

Mr. Strelish then asked for a motion to approve a resolution for authorized signatures for the First Fidelity Bank account due to the change in the Treasurer and Assistant Treasurer for 2012 and also authorizing Controller Mr. Najib to execute transfers in amounts not to exceed \$650,000 per transaction. Motion to approve the resolution was made by Mr. Licata and seconded by Mr. Joseph. Motion carried.

C. Resolution of Designation of Agent for FEMA

Mr. Strelish next asked for a motion to approve a resolution, #4030 required by FEMA for reimbursement for expenses incurred during the September, 2011 flooding. Mr. Strelish stated Mr. Najib had submitted the necessary paperwork for the reimbursement of \$6,682.07. A motion to approve the resolution was made by Mrs. Riccetti and seconded by Mr. Baldo. Motion carried.

D. Resolution for PennDOT FY2012-13 Consolidated Capital Application

Mr. Strelish then asked for a motion to approve a resolution for the submission of the FY2012-13 Consolidated Capital Application to PennDOT. Mr. Strelish read the Resolution which indicates applying for \$1,168,652 in Act 44 Section 1517 Capital funds.

Mr. Strelish stated the funds will be used for various projects, largely the purchase of 7 new buses in late 2012. Mr. Strelish also stated that no local funds are required for these projects since Act 44 funds are being used. A motion to approve the Resolution was made by Mr. Chepalonis and seconded by Mr. Conway. Motion carried.

E. Permission for Human Resource Director Renee Craig and Accounting Assistant Tracy Kline to Attend Human Resource Seminar at Cost of \$50 Each

Mr. Strelish then asked for a motion to approve having Human Resource Director Renee Craig and Assistant Tracy Kline attend an HR seminar at the Luzerne County Community College in Hazleton on June 7, 2012. Cost to attend is \$50 per person. Motion to approve was made by Mr. Licata and seconded by Ms. Lombardo. Motion carried.

F. Recognition of Customer Service Representatives

Mr. Strelish then acknowledged a letter received from the Salvation Army and Kirby Health Center Family House complimenting Mrs. Jill Williams and Mrs. Noreen Kroll, Customer Service Representatives and BUS-TIME operators for their professionalism and courtesies extended to callers for schedule information. Mr. Strelish stated Mrs. Williams and Mrs. Kroll are the “unsung heroes” of the Authority handling the many, many calls to BUS-TIME on a daily basis.

G. Agreement Between Trehab-Susquehanna County Transportation and LCTA

Mr. Strelish then addressed an agreement requested to be entered into by LCTA with Trehab-Susquehanna County Transportation to allow Wyoming County resident Paul Begin to be transported by Susquehanna County Transportation rather than LCTA Shared Ride division. Motion to approve was made by Mrs. Riccetti and seconded by Mr. Joseph. Motion carried.

H. Approval of Excess Flood Insurance With WNC First Insurance Services

Mr. Strelish next asked for a motion to approve accepting the Excess Flood insurance renewal from WNC First Insurance Services of South Pasadena, California at a premium cost of \$17,045. Motion to approve was made by Mrs. Riccetti and seconded by Mr. Chepalonis. Motion carried.

Mr. Strelish then mentioned the diesel fuel bid for the 2012-13 fiscal year and stated he will closely watch the cost of the fuel and will contact the Board for approval to lock in the cost when Mr. Strelish feels it is at a fair price.

I. Proposals for Body Shop Enclosure Project

Mr. Strelish next addressed proposals received for the improvements to be made to the body shop for enclosure of the area, and exhaust system and additional lighting fixtures. Mr. Strelish stated three (3) proposals were received for the enclosure part of the project with the lowest proposal being submitted by the John Pantano Construction company at a cost of \$4,500. Mr. Strelish stated there were 2 proposals for the HVAC exhaust system with Rite Temp submitting the lowest proposal of \$11,760 and Reese Electrical Services submitting the only proposal for the additional light fixtures at a cost of \$1,700. A motion to accept the three (3) proposals was made by Mr. Licata and seconded by Ms. Lombardo. Motion carried.

J. Report by Operations Supervisor

Operations Supervisor, Mr. Henderson reported that a new bid will be conducted in June, 2012 and also that new service is being added to the current schedules. Mr. Henderson stated that four (4) trips will be added to the #18 Shoppers Delight weekday runs with service to Wal-Mart only and also service will begin to the Shickshinny area via the #14 Nanticoke-Glen Lyon route. Mr. Henderson stated this service will consist of a morning inbound trip and afternoon outbound trip to Shickshinny. Mr. Henderson also stated that Saturday service on #17 will be eliminated with that service being added to the #18 Shoppers Delight bus on Saturdays. Service will also be implemented to the Laflin are via the #17 Highway 315 Connector route. Mr. Henderson stated the changes and implementation of new service will be effective June 11, 2012.

Attorney Blazosek asked if there will be marketing information made available for these changes and Mr. Henderson stated the newspapers will be asked to publish the schedule information.

K. Report by Maintenance Supervisor

Mr. Brown, Maintenance Supervisor acknowledged the display case provided by Mr. Chepalonis for use at the Intermodal Center and stated his appreciation for it.

L. Report by Shared Ride Division Assistant Executive Director

Shared Ride Director, Mr. Darr then addressed the Board mentioning the Summer Therapeutic Activity Program will be implemented for the summer months, from mid-June to late August. Mr. Darr stated they are accepting applications for 10-15 temporary part-time drivers and 6-10 temporary part-time childcare aides for the program.

Mr. Darr also introduced Mr. John Alu, Shared Ride Financial Officer to everyone present.

Board member Mr. Licata mentioned he has seen several of the Shared Ride vans that have now been repainted with the LCTA logo stating they are an added credit to the Authority and the maintenance department who performed the work on the vans which is ongoing. Motion to accept the Executive Director's report was made by Mr. Chepalonis and seconded by Mr. Baldo. Motion carried.

10. Operations Committee: Mr. Bob Chepalonis

Mr. Chepalonis had no report at this time.

11. Personnel Committee: Mr. Bob Chepalonis

Mr. Chepalonis asked for a motion to approve the hiring of Crystal Robinson as a part-time Fixed Route Operator effective April 18, 2012 at minimum wage for training, thereafter wages will be set as per the Union contract. Motion was made by Mrs. Riccetti and seconded by Mr. Conway. Motion carried.

Mr. Chepalonis then asked for a motion to approve the hiring of Marcus Johnson as a part-time Fixed Route Operator effective May 7, 2012 at minimum wage for training, thereafter wages will be set as per the Union contract. Motion was made by Ms. Lombardo and seconded by Mr. Baldo. Motion carried.

12. Old Business:

There was no Old Business to discuss at this time.

13. New Business:

Chairman, Mr. Maher mentioned any applications for the Shared Ride Summer Program should be submitted to Mr. Strelish.

14. Remarks:

Mr. Licata stated he has noticed there is an increase of people waiting at bus stops and also noticed the bicycle racks on the buses are also being utilized.

15. Adjournment:

With all business having been conducted, motion to adjourn was made by Mr. Licata and seconded by Mrs. Riccetti. Motion carried.

Respectfully Submitted,



BY: Theresa Chapman, Secy to the Board
FOR: Patrick Conway, Secy of the Board

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

Copy

The Fidelity Deposit & Discount Bank
Blakely & Drinker Streets
Dunmore, Pa. 18512

By: LUZERNE COUNTY TRANSPORTATION AUTHORITY
HPT FUNDS

315 NORTHAMPTON ST
KINGSTON, PA 18704

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, PATRICK CONWAY, certify that I am Secretary (clerk) of the above named association organized under the laws of PENNA, Federal Employer I.D. Number 23-1885989, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 05-15-2012 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>PATRICK CONWAY</u>	<u><i>Patrick Conway</i></u>	
B. <u>SALVATORE LICATA</u>	<u><i>Salvatore Licata</i></u>	
C. <u>STANLEY STRELISH</u>	<u><i>Stanley Strelish</i></u>	
D. <u>WILLIAM JOSEPH</u>	<u><i>William Joseph</i></u>	
E. <u>THERESA CHAPMAN</u>	<u><i>Theresa Chapman</i></u>	
F. <u>MOHAMMED NAJIB</u>	<u><i>Mohammed Najib</i></u>	

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	2
_____	(2) Open any deposit or share account(s) in the name of the Association.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
<u>F</u>	(7) Other <u>MOHAMMED NAJIB HAS NO SIGNING AUTH. BUT IS ALLOWED TO CONDUCT BALANCE TRANSFER WIRES UP TO \$650,000.00</u>	_____

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____ . If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization.

X *Patrick Conway*
(Secretary)

X *Theresa Chapman*
(Attest by Other Officer)

X *Stanley Strelish*
(Attest by Other Officer)

\$ _____. The average daily balance is calculated by adding the principal in the account for each day of the period and dividing that figure by the number of days in the period.

The period we use is _____.

To obtain the annual percentage yield disclosed.

You must maintain a minimum balance of \$ _____ in the account each day to obtain the disclosed annual percentage yield.

You must maintain a minimum average daily balance of \$ _____ to obtain the disclosed annual percentage yield. The average daily balance is calculated by adding the principal in the account for each day of the period and dividing that figure by the number of days in the period.

The period we use is _____.

Compounding and Crediting

Frequency - Interest will _____ be compounded monthly

Interest will be credited monthly to your account

Effect of closing an account - If you close your account before interest is credited, you will not receive the accrued interest.

Balance Computation Method

Daily Balance Method. We use the daily balance method to calculate the interest on your account. This method applies a daily periodic rate to the principal in the account each day.

Average Daily Balance Method. We use the average daily balance method to calculate interest on your account. This method applies a periodic rate to the average daily balance in the account for the period. The average daily balance is calculated by adding the principal in the account for each day of the period and dividing that figure by the number of days in the period.

The period we use is _____.

Accrual of interest on noncash deposits

Interest begins to accrue no later than the business day we receive credit for the deposit of noncash items (for example, checks).

Interest begins to accrue _____

you deposit noncash items (for example, checks).

Bonuses

You will _____

as a bonus _____

You must maintain a minimum _____ of \$ _____

to obtain the bonus.

To earn the bonus, _____

Transaction Limitations

- The minimum amount you may deposit is \$ _____.
- The minimum amount you may withdraw is \$ _____.
- During any _____, you may not make more than _____ withdrawals or transfers to another account of yours or to a third party by means of a preauthorized or automatic transfer or telephone order or instruction, computer transfer, or by check, draft, debit card or similar order to a third party.
- _____

You may only make _____ deposits into your account each statement cycle.

You may only make _____ ATM _____ your account each statement cycle.

You may only make _____ preauthorized transfers _____ your account each statement cycle.

Additional Terms

Rates are offered by the Pennsylvania Local Government Investment Trust (PLGIT). The PLGIT rate is subject to change monthly and will be determined on the first day of each month published at www.PLGIT.com.

Balance Tiers:
\$0.00 - 2,499.99 no interest, \$2,500.00-99,999.99 rate is based upon the PLGIT interest rate minus 1%,
\$100,000.00-999,999.99 rate is based upon the PLGIT interest rate minus 0.50%, \$1,000,000.00 and more rate is based upon the PLGIT PLUS interest rate minus 0.25%.

DESIGNATION OF AGENT RESOLUTION

FOR: Flood of 2011 (FEMA# 4030)
(Enter Name of Disaster or Number)

BE IT RESOLVED BY Board of Directors OF Luzerne County Transp. Auth.
(Governing Body) (Public Entity)

THAT Stanley Strelish, Executive Director
(Name of Applicant Agent) (Title)

IS HEREBY AUTHORIZED TO EXECUTE FOR AND IN BEHALF OF
Luzerne County Transp. Auth., Luzerne County,
(Public Entity) (County)

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for
the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act
(Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 1st day of May, 20 12.

Paul Maher Chairman (Name) (Title) (Signature)
Mary Susan Riccetti Vice-Chairwoman (Name) (Title) (Signature)
Salvatore Licata Treasurer (Name) (Title) (Signature)
Robert Chepalonis Board Member (Name) (Title) (Signature)
Rosemary Lombardo Assist. Secretary (Name) (Title) (Signature)

CERTIFICATION

I, Patrick Conway, duly appointed and Secretary
(Name) (Title)

of Luzerne County Transp. Auth., do hereby certify that the above is a true and correct copy of
(Public Entity)

a resolution passed and approved by the Board of Directors
(Governing Body)

of Luzerne County Transp. Auth. on the 1st day of May 20 12.
(Public Entity)

(Signature) Secretary (Official Position) 5/1/2012 (Date)

**COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY**

**COMPLETED PROJECT LISTING and CLAIM FOR REIMBURSEMENT
- CONTINUATION SHEET and FINAL SUMMARY -**

APPLICANT: Luzerne County Transportation Authority	FEMA I. D. No.: 4030
COUNTY: Luzerne	DECLARATION No.:

FINAL SUMMARY

(By Category)

CATEGORY	PW APPROVED AMOUNT	CLAIMED AMOUNT
A	\$	\$
B	\$ 6,682.07	\$ 6,682.07
C	\$	\$
D	\$	\$
E	\$	\$
F	\$	\$
G	\$	\$
TOTAL	\$ 6,682.07	\$ 6,682.07

APPLICANT'S AGENT - Please check the appropriate blocks below.

Small Projects:

Actual costs to complete the approved work exceeded the approved amount and additional funding is requested. An appeal letter and supporting documentation are attached.

OR

The approved amount is satisfactory and no additional funding is requested. Please close out this subgrant.

Large Projects:

Actual costs to complete the approved work and supporting documentation are being submitted for desk audit and FEMA/PEMA Final Inspection and Program Review.

Stanley Stelick
Signature of Applicant's Agent

4/12/2012

Date

ASSURANCES

Consolidated Capital Grant Application (CCA): Board Resolution to File Application and to Certify Local Match

The LCTA BOARD OF DIRECTORS resolves and certifies that the requested state
(Name of Governing Body)
amount of \$ 1,168,652 of Section 1517 funds; and/or state amount of
(Enter Applicable Amount)
\$ 0 of Section 1514 state discretionary trust funds; and/or,
(Enter Applicable Amount)
\$ 0 of state Section 1514 Bond funds are requested for Fiscal Year
(Enter Applicable Amount)
2012-13 to help pay for projected capital costs, excluding asset maintenance, and that these
(Enter State FY)
funds will only be used for this purpose since these funds are ineligible to be used for operating costs. Any of these funds not used this Fiscal Year will be used only for capital assistance in a subsequent year.

Further the LCTA BOARD OF DIRECTORS resolves and certifies that in Fiscal Year
(Name of Governing Body)
2012-13 that local, or if applicable private, cash matching funds of no less than
(Enter State FY)
\$ 0 will be provided to match the requested amount of state Section 1514
(Enter Applicable Amount)
discretionary trust funds; and/or, that local, or if applicable private, cash matching funds of no less than \$ 0 will be provided to match the requested amount of state Section
(Enter Applicable Amount)
1514 bond funds. No local matching funds are required for the requested state Section 1517 funds.

I PAUL MAHER, CHAIRMAN of the LCTA BOARD OF DIRECTORS
(Governing Body Official's Name) (Official Title) (Name of Governing Body)
hereby certify that the foregoing is a true, and correct copy of the Resolution adopted at a regular meeting of LCTA BOARD OF DIRECTORS held the day of MAY 15TH of 2012.
(Name of Governing Body) (Enter Date) (Enter Year)

Paul Maher CHAIRMAN OF THE BOARD MAY 15, 2012
(Signature of Official) (Official Title) (Date)

Attested by:

STANLEY STRELISH Stanley Strelish EXECUTIVE DIRECTOR MAY 15, 2012
(Name of Attester) (Signature of Attester) (Official Title of Attester) (Date)

April 17, 2012

This Agreement is entered into by and between Trehab-Susquehanna County Transportation (SCT), 81 Industrial Drive, Montrose, PA 18801 and Luzerne County Transportation Authority (LCTA), 2009 Wyoming Ave, Forty Fort, PA 18704.


Effective immediately, SCT may transport client Paul Begis, 456 Squire Hill Rd, Nicholson, PA and bill to the appropriate sponsor as an SCT client. The specific Wyoming County resident lives very close to Susquehanna County, and therefore is more feasible to be transported by SCT for both parties. No funds or payments will be exchanged between SCT and LCTA in regards to transport of this client.

This Agreement may be terminated by SCT or LCTA at any time, upon 60 days advanced notice, specifying the termination date.

This contract contains all the terms and conditions agreed to by the parties and no other agreements written or oral shall govern the terms and conditions agreed to herein.

Any modifications or waivers to the Agreement will only be valid when they have been reduced to in writing.


Luzerne County Transportation Authority - Shared Ride Program

 James P. Orr - Director 4/18/2012
Signature Printed Name and Title Date

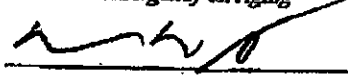
 John A. Orr - President 4/18/12
Signature Printed Name and Title Date

Trehab-Susquehanna County Transportation

 Ronaldyn Corbin Trans. Director 4/18/12
Signature Printed Name and Title Date

 Dennis Phelps 4/18/12
Signature Printed Name and Title Date

B/S/S/T Area Agency on Aging

 William E Farley, President 4/18/12
Signature Printed Name and Title Date

NOTICE OF EXPIRATION AND RENEWAL OFFER

CERTAIN UNDERWRITERS AT LLOYD'S, LONDON
 C/o General Agent
 WNC Insurance Services, Inc.
 DBA WNC First Insurance Services
 899 El Centro Street
 South Pasadena, CA 91030

EXCESS FLOOD INSURANCE
Certificate No.: FLEX3709003091-03
Effective Date: 5/11/11
Expiration Date: 5/11/12 (at 12:01 am Standard Time)

Any questions, please call your Producer.

INSURED NAME/ADDRESS	PRODUCER NAME/ADDRESS
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LUZERNE COUNTY TRANSPORTATION AUTHORITY

 315 NORTHAMPTON STREET
 KINGSTON, PA 18704

JOSEPH J. JOYCE ASSOCIATES, INC.
 PA1005222
 9 NORTH MAIN STREET
 PITTSTON, PA 18640
 Agent Tel # (570) 655-2831

Customer #: 5109843

PROPERTY LOCATION (if other than above)

315 NORTHAMPTON STREET
 KINGSTON, PA 18704

SURPLUS LINES BROKER:

WNC INSURANCE SERVICES, INC.
 899 EL CENTRO STREET
 SOUTH PASADENA, CA 91030

COVERAGE	LIMIT OF LIABILITY	DEDUCTIBLE	PREMIUM
A. Building Property (Layer 1)	\$ 3,000,000	\$ 1,500,000	\$ 16,500
B. Personal Property/Contents (Layer 1)	\$ 0	\$ 0	\$ 0
C. Business Income & Extra Expense	\$ 0	0 Days	\$ 0

Subtotal Premium: \$ 16,500.00
 Policy Fee: \$ 25.00
 Surplus Lines Tax: \$ 495.00
 Stamping Fee: \$ 25.00

Minimum Earned Premium: \$4125

Total Renewal Amount Due: \$ 17,045.00

YOUR EXCESS FLOOD INSURANCE IS NOT A CONTINUOUS CERTIFICATE. COVERAGE WILL EXPIRE EFFECTIVE AT AND FROM THE HOUR INDICATED ABOVE. IF YOU INTEND TO RENEW YOUR CERTIFICATE, PLEASE SUBMIT RENEWAL PREMIUM PRIOR TO THE EXPIRATION DATE. PLEASE MAKE YOUR CHECK PAYABLE TO YOUR PRODUCER.

DATE OF NOTICE: 03/12/12

<i>Stanley Stelick</i>	14-13-2012	<i>Chouo Fomiso</i>	
Insured Signature	Date	Agent Signature	Date

FOR COMPANY USE ONLY
CERTIFICATION OF MAILING: I hereby certify that I personally mailed in the U.S. Post Office on the date indicated hereon, notices of Expiration to the above mentioned Insured, Lienholder(s)/Mortgagee(s) and Producer, an exact copy of which appears above.

DATE: _____ SIGNATURE: _____

LLOYDS_NOERO (12-08)