

LUZERNE COUNTY TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS REORGANIZATION MEETING  
JANUARY 13, 2016

PRESENT:

ARTHUR BOBBOUINE, VICE-CHAIRMAN/TREASURER  
SEAN ROBBINS, ESQ., ASST. TREASURER  
PATRICK CONWAY, SECRETARY  
JOHN KOCH, PH.D, ASST. SECRETARY  
SID HALSOR, PH.D, MEMBER  
VALERIE KEPNER, PH.D, MEMBER  
LYNETTE VILLANO, MEMBER  
CHARLES SCIANDRA, MEMBER  
GARY POLAKOSKI, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR

ADMINISTRATIVE STAFF:

NORMAN GAVLICK, EXECUTIVE DIRECTOR  
HUMAN RESOURCES DIRECTOR  
TRACY KLINE, ACCOUNTING ASSISTANT  
JOHN ALU, DIRECTOR OF FINANCE  
LORRI VANDERMARK, MARKETING COORDINATOR

OTHERS:

NONE

**1. Pledge of Allegiance:** Vice-Chairman, Mr. Bobbouine, welcomed everyone and invited those present to join him in the Pledge of Allegiance.

**2. Roll Call:** The following Board members were present for the meeting: Mr. Conway, Dr. Halsor, Dr. Kepner, Dr. Koch, Mr. Polakoski, Atty. Robbins, Mr. Sciandra, Ms. Villano and Mr. Bobbouine. All board members were present for the reorganization meeting.

**3. Purpose of Meeting: Mr. Bobbouine, Vice-Chairman**

Mr. Bobbouine, Vice-Chairman, welcomed new board member, Gary Polakoski. He also welcomed back Mr. Pat Conway who was reappointed. He said the purpose of the meeting is to elect officers. He then thanked former board chairman, Tony Baldo, for his service on the board and his role as chairman for the past eight months. Next, the meeting was turned over to Atty. Blazosek.

**4. Explanation of Meetings and Offices: Attorney Joseph Blazosek**

Atty. Blazosek stated that he will serve as temporary chairman for the purpose of selecting the officers. He said the bylaws identify the board offices as Chairman, Vice-Chairman, Treasurer, Secretary, Assistant Treasurer and Assistant Secretary. He noted that they will be elected offices with a term of one year and that the meeting was properly advertised. Atty. Blazosek added that as acting chair, he would conduct the election. He then opened floor for Board Chairman Nominations.

**5. Election of Officers: Attorney Joseph Blazosek**

The following nominations were made and voted on:

**Chairman**- Art Bobbouine, nomination made by Ms. Villano and seconded by Mr. Conway  
Valerie Kepner, nomination made by Dr. Halsor and seconded by Dr. Koch  
Motion to close the nomination was made by Mr. Sciandra and seconded by Atty. Robbins.  
A roll call vote was taken with five votes for Mr. Bobbouine and four votes for Dr. Kepner.

**Vice Chairman**- Patrick Conway, nomination made by Mr. Bobbouine and seconded by Mr. Sciandra.  
Motion to close was made by Ms. Villano and seconded by Mr. Sciandra. All votes were for Mr. Conway  
after a roll call vote of the board members.

**Treasurer**- Charles Sciandra, nomination made by Ms. Villano and seconded by Mr. Conway. Motion to  
close was made by Mr. Bobbouine and seconded by Mr. Koch. All votes were for Mr. Sciandra after a  
roll call vote of the board members.

**Secretary**- Lynette Villano, nomination made by Mr. Sciandra and seconded by Mr. Conway. Motion to  
close the nominations made by Dr. Koch and seconded by Mr. Conway. All votes were for Ms. Villano  
after a roll call vote of the board members.

**Asst. Treasurer**- Sean Robbins, nomination made by Mr. Bobbouine and seconded by Mr. Sciandra.  
Motion to close was made by Ms. Villano and seconded by Mr. Sciandra. All votes were for Atty.  
Robbins after a roll call vote of the board members.

**Asst. Secretary**- Gary Polakoski, nomination made by Mr. Conway and seconded by Mr. Sciandra.  
Motion to close was made by Ms. Villano and seconded by Mr. Sciandra. All votes were for Mr.  
Polakoski after a roll call vote of the board members.

## **6. Introduction of New Officers: Attorney Joseph Blazosek**

Atty. Blazosek said all officers will serve a term of one year and turned the meeting over to Mr.  
Bobbouine.

Board Chairman, Mr. Bobbouine said he hoped for an even better year than the last and is looking  
forward to working with everyone. He also said they would need to make a selection of meetings for  
2016. He also mentioned discussing only action items during the work sessions with everything else  
talked about at the regular meeting. Mr. Bobbouine said he would determine the committee listings for  
the next meeting.

## **7. Selection of Meetings: Chairman**

The following meeting dates were selected and approved for 2016:

Jan. 26	July 26
Feb. 23	Aug. 23
March 22	Sept. 27
April 26	Oct. 25
May 24	Nov. 15
June 28	Dec. 13

A motion to accept the dates was made by Ms. Villano and seconded by Dr. Halsor. Motion carried.

**8. Comments:** Mr. Polakoski introduced himself and said he worked with Penn DOT for 33 years.

He said he has been a board member for Wilkes-Barre Township Council and School Board and the Housing Authority. Mr. Polakoski was also a prior LCTA board member having served 1988-1992, noting he is well rounded with transportation.

Mr. Gavlick said Mr. Polakoski came in last week to go over some things and toured the facility.

Mr. Bobbouine said he wanted to work on more communication between the chair, board members and the executive director. He said he would like to meet with Norm more frequently and send a weekly email to board members. He felt there is a need for more communication with members and administration. Lastly, he asked the board members to put together goals for the year and they would go over them at another meeting.

### **9. Adjournment**

With all business having been completed and no remarks, a motion to adjourn was made by Mr. Conway and seconded by Mr. Sciandra. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board