

LUZERNE COUNTY TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS REORGANIZATION MEETING  
JANUARY 11, 2017

PRESENT:

ARTHUR BOBBOUINE, BOARD CHAIRMAN  
PATRICK CONWAY, VICE-CHAIRMAN  
CHARLES SCIANDRA, TREASURER  
SEAN ROBBINS, ESQ., ASST. TREASURER  
LYNETTE VILLANO, SECRETARY  
GARY POLAKOSKI, ASST. SECRETARY  
SID HALSOR, PH.D, MEMBER  
VALERIE KEPNER, PH.D, MEMBER  
JOHN KOCH, PH.D, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR

ADMINISTRATIVE STAFF:

NORMAN GAVLICK, EXECUTIVE DIRECTOR  
TRACY KLINE, ACCOUNTING ASSISTANT  
JOHN ALU, DIRECTOR OF FINANCE  
LORRI VANDERMARK, MARKETING COORDINATOR

OTHERS:

NONE

**1. Pledge of Allegiance:** Vice-Chairman, Mr. Bobbouine, welcomed everyone and invited those present to join him in the Pledge of Allegiance.

**2. Roll Call:** The following Board members were present for the meeting: Mr. Conway (via phone), Dr. Halsor, Dr. Kepner, Dr. Koch, Mr. Polakoski, Atty. Robbins, Mr. Sciandra, Ms. Villano and Mr. Bobbouine. All board members were present for the reorganization meeting.

**3. Purpose of Meeting: Mr. Bobbouine, Vice-Chairman**

Mr. Bobbouine, Chairman, said the purpose of the meeting is to elect officers. Next, the meeting was turned over to Atty. Blazosek.

**4. Explanation of Meetings and Offices: Attorney Joseph Blazosek**

Atty. Blazosek stated that he will serve as temporary chairman for the purpose of selecting the officers. He said the bylaws identify the board offices as Chairman, Vice-Chairman, Treasurer, Secretary, Assistant Treasurer and Assistant Secretary. He noted that they will be elected offices with a term of one year and that the meeting was properly advertised. Atty. Blazosek added that as acting chair, he would conduct the election. He then opened the floor for Board Chairman Nominations.

**5. Election of Officers: Attorney Joseph Blazosek**

The following nominations were made and voted on:

**Chairman**- Art Bobbouine, nomination made by Ms. Villano and seconded by Mr. Sciandra  
Valerie Kepner, nomination made by Mr. Conway and seconded by Dr. Halsor

Motion to close the nomination was made by Atty. Robbins and seconded by Dr. Koch.  
A roll call vote was taken with four votes for Mr. Bobbouine and five votes for Dr. Kepner.

**Vice Chairman**- Art Bobbouine, nomination made by Mr. Sciandra and seconded by Dr. Kepner.  
Motion to close was made by Atty. Robbins. All votes were for Mr. Bobbouine after a roll call vote of the board members.

**Treasurer**- Charles Sciandra, nomination made by Mr. Bobbouine and seconded by Ms. Villano. Motion to close was made by Mr. Bobbouine. All votes were for Mr. Sciandra after a roll call vote of the board members.

**Secretary**- Lynette Villano, nomination made by Mr. Bobbouine and seconded by Mr. Sciandra. Motion to close the nominations was made by Dr. Koch. All votes were for Ms. Villano after a roll call vote of the board members.

**Asst. Treasurer**- Sean Robbins, nomination made by Dr. Halsor and seconded by Dr. Koch. Motion to close was made by Mr. Sciandra. All votes were for Atty. Robbins after a roll call vote of the board members.

**Asst. Secretary**- Gary Polakoski, nomination made by Mr. Bobbouine and seconded by Mr. Sciandra. Motion to close was made by Ms. Villano. All votes were for Mr. Polakoski after a roll call vote of the board members.

## **6. Introduction of New Officers: Attorney Joseph Blazosek**

Atty. Blazosek said all officers will serve a term of one year and turned the meeting over to Dr. Kepner.

Board Chairperson, Dr. Kepner, said she would like to move into selection of the meetings. She also mentioned the committee appointments adding she would send an email out for feedback regarding the particular committees and what the members would like to serve on. She also spoke about beginning a committee on strategic planning.

Mr. Bobbouine said the bylaws need to be amended as they state the board meetings are held on Wednesdays at 7:30 pm. Mr. Gavlick suggested forming a bylaws committee.

Dr. Halsor asked for consideration to hold meetings on Thursdays at 7:30 pm as he runs into teaching conflicts in the afternoon.

Ms. Villano asked what was required to change the bylaws and Atty. Blazosek noted that it is the majority vote.

Dr. Kepner mentioned that riders would not be able to attend the meetings if they were held in the evenings. She suggested further discussion on the meeting schedule. It was noted they would have to approve the January meeting today.

Ms. Villano suggested a possible time change with the meetings held at 5:00 pm.

Mr. Sciandra and Mr. Polakoski said they were flexible.

Mr. Bobbouine said the bylaws could be changed to say the meeting time and date is at the discretion of the board. Atty. Blazosek said they would need to at least set the January meeting so it can be advertised.

After further board discussion, Mr. Bobbouine made the motion to accept the meeting schedule with the times changed to 4:00 p.m. for the work session and 5:00 p.m. for the public meeting. Ms. Villano seconded the motion. The motion was accepted with a roll call vote.

Mr. Conway asked who authored the bylaws, the county commissioners at the time or the LCTA board. Dr. Kepner said the bylaws committee would discuss that adding she would be in touch regarding the committee assignments.

Mr. Gavlick asked for approval of the ridership committee meeting dates which are usually the third Tuesday of every month. Mr. Bobbouine questioned whether or not they were approved at the last meeting. Mr. Gavlick said the vote was approving the rotation, not the dates.

Dr. Kepner felt it was helpful knowing that the meetings were always the third Tuesday of the month. After discussion, a motion to accept the ridership committee meeting dates was made by Dr. Koch, seconded by Mr. Sciandra and was accepted with a roll call vote.

#### **7. Selection of Meetings: Chairman**

The following meeting dates were selected and approved for 2017:

Jan. 24	July 25
Feb. 28	Aug. 22
March 28	Sept. 26
April 25	Oct. 24
May 23	Nov. 14
June 27	Dec. 12

#### **8. Comments:**

Mr. Conway asked Dr. Kepner if we are supposed to reappoint the solicitor today. Dr. Kepner said she did not believe so. Atty. Blazosek said he serves as an employee of the authority and it has not been brought up previously.

#### **9. Adjournment**

With all business having been completed and no remarks, a motion to adjourn was made by Atty. Robbins and seconded by Ms. Villano. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board