

LUZERNE COUNTY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS' MEETING
MAY 26, 2026

PRESENT:

MICHAEL CEFALO, VICE-CHAIRMAN
JOSEPH ZELLER, ASST. TREASURER
JERRY ALSHEFSKI, MEMBER
VALERIE KEPNER, PH.D., MEMBER
JOSEPH PADAVAN, MEMBER

ATTORNEY JOSEPH BLAZOSEK, SOLICITOR
ATTORNEY JOSEPH JOYCE, ASST. SOLICITOR

ABSENT:

CHARLES SCIANDRA, CHAIRMAN
JOHN YOUNG, TREASURER
LYNETTE VILLANO, SECRETARY
GARY POLAKOSKI, ASST. SECRETARY

ADMINISTRATIVE STAFF:

ROBERT FIUME, EXECUTIVE DIRECTOR
JOE ROSELLE, DIRECTOR ADMINISTRATIVE SERVICES/I.T.
RANDY LISMAN, FINANCE DIRECTOR
GINO MARRIGGI, OPERATIONS DIRECTOR
JOANN DECKER, HUMAN RESOURCES DIRECTOR
GRETCHEN WINTERMANTEL, MARKETING DIRECTOR
DEBBIE DENNIS, SHARED RIDE DIRECTOR
TRACY KLINE, ACCOUNTING MANAGER
MARK GIFFORD, OPERATIONS MANAGER

OTHERS:

JIM DURLAND, PUBLIC

- 1. Pledge of Allegiance:** Vice-Chairman, Mr. Cefalo, welcomed everyone to the meeting and invited those present to join him in the Pledge of Allegiance.
- 2. Roll Call:** The following Board Members were present for the meeting: Mr. Alshefski, Mr. Cefalo, Dr. Kepner, Mr. Padavan and Mr. Zeller.
- 3. Public Comment:** None.
- 4. Approval of Minutes:** Vice-Chairman, Mr. Cefalo, asked for approval of the board minutes from the March 24th, 2026 Board Meeting. A motion was made by Mr. Alshefski and seconded by Mr. Zeller. Motion carried.

5. Treasurer's Report: Mr. John Young

Vice-Chairman, Mr. Cefalo asked for a motion to approve the treasurer's report pending audit. A motion was made by Dr. Kepner and seconded by Mr. Alshefski. All members present voted yes; motion carried.

6. Chairperson's Report: Mr. Charles Sciandra

Mr. Sciandra was absent from the meeting. Mr. Cefalo said they discussed briefly the concert that is coming up this summer, adding that it is good exposure for LCTA, and he is looking forward to seeing the decorations on the buses for America 250.

7. Solicitor's Report: Attorney Joseph Blazosek

Atty. Blazosek noted for the record that they went into an executive session at 4:21 p.m. until approximately 4:58 p.m. He said during that time Mr. Fiume and Atty. Joyce updated the Board on personnel and property matters. He explained that at this time the board has not taken any action but is aware of forthcoming things.

8. Executive Directors Report: Mr. Robert Fiume

Mr. Fiume said we are working and preparing for June 20th to provide a lot of service for the 250 celebration concert series. He explained we are looking at our routes to see how we can make them more efficient. Mr. Fiume said we are going to present at the County for our local match on June 9th. He stated that we will be holding a system wide training session here on June 7th.

Mr. Fiume presented the following motions:

Motion to Approve the 2026-2027 KPN Fuel Bid at \$2.6645 per gallon. A motion was made by Mr. Padavan and seconded by Mr. Zeller. All members present voted yes; motion carried.

Motion to Approve the St. Johns Picnic Shuttle Service contract. A motion was made by Mr. Zeller and seconded by Mr. Padavan. All members present voted yes; motion carried.

The following motions were approved together:

Motion to approve the Local Match Resolution for Operating Financial Assistance.

Motion to Approve the Local Match Resolution for Capital Financial Assistance.

A motion was made by Mr. Alshefski and seconded by Mr. Zeller. All members present voted yes; motion carried.

Motion to approve the contract extension with Vector Media for third year with the minimum annual guarantee is 61% of the revenue share or 1/12 of the minimum annual guaranteed payment, which totals \$137,500, whichever is greater. A motion was made by Mr. Cefalo and seconded by Mr. Zeller. All members present voted yes; motion carried.

9. Committees:

Customer Service/Public Transit Ridership Committee- Valerie Kepner, Chairperson

Dr. Kepner said the committee met earlier this afternoon. She explained that Fixed Route operator, Pedro Valdez is the April employee of the month and she saw it posted on Facebook and on the internal television monitors. Dr. Kepner said that leadership is looking at Fixed Route again looking to incorporate more Microtransit and perhaps reduce the number of Fixed Routes. She said on time performance for Fixed Route and Shared Ride is around 88-89%, also the ridership for Fixed Route is steadily improving and approaching 2024 numbers. She stated that there is a new booking software being used for Shared Ride which is starting out well. She explained there have been a number of outreach activities that LCTA has sent representatives to. Dr. Kepner said the next CAC meeting is on Tuesday, June 9th at 1:30 p.m. and that their next meeting will be at 3:30 p.m. prior to the June meeting.

Operations/Safety Committee- Gary Polakoski, Chairperson

Mr. Polakoski was absent from the meeting. Mr. Marriggi said they had their monthly meeting for May and they addressed some safety concerns. He said that K & J, the company who provides us with safety and security measures for the building, sent a report to us, which they went over and finalized.

Strategic Planning Committee- Michael Cefalo, Chairperson

Mr. Cefalo said we constantly are looking out to other organizations where they are implementing Microtransit and they are starting to scale back on some of the larger buses and making sure that they have the right size working. He stated that we are trying to wean ourselves into that and work our way to a leaner, more efficient operation with the use of Microtransit and continue to learn more about it all the time. Mr. Cefalo said we want to work towards getting some of the Shared Ride stuff integrated into the Microtransit piece to provide relief.

Personnel and Continued Progress Committee- Joe Padavan, Chairperson

Mr. Padavan said we are working very hard on Microtransit to get our ridership back. He stated that we are looking for part-time drivers for all divisions. He said that Microtransit is really our future and we are doing fairly well. Mr. Padavan explained that Shared Ride has three retiring drivers as of July 6th. He said we are working hard to get some people hired, we have a good team working together and we feel pretty confident.

Finance and Budget Committee- Joseph Zeller, Chairperson

Mr. Zeller said Fixed Route revenue has pulled even with the budget and Microtransit revenue is 18% higher than budget. He said that program funding revenue for Shared Ride is 4.65% higher than the budget and operations overtime is overbudget by 15.54%. He stated that materials and supplies to repair vehicles is overbudget by 30% due to repairs on Fixed Route buses and the rebuilding of five shared ride engines. Mr. Zeller said throughout ten months LCTA has spent \$419,000.00 more in state funding than budgeted.

Mr. Lisman said we are all working to reduce the overtime, adding part of it is that overtime is built into the routes. He said we are definitely focused on it. Mr. Cefalo pointed out that overtime would be higher if not for the effort of the people in this room.

10. Old Business: None.

11. New Business: No new business was discussed.

12. Remarks: There were no remarks.

13. Adjournment: With all business completed, Mr. Alshefski made a motion to adjourn, seconded by Mr. Cefalo. Motion carried.

Respectfully Submitted,

BY: Tracy Kline, Secretary to the Board